



THASLIMA T S

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OBJECTIVE

To work in an organization where I can seek new challenges that bring the best out of me to utilize my professional attitude and skills for contributing towards the growth of the organization.

SKILLS

- Accuracy and attention to detail.
- Knowledge of spreadsheets and bookkeeping software.
- Math skills to handle financial data.
- Integrity and confidentiality.
- Good communication skill
- Knowledge of bookkeeping procedures
- Knowledge of UAE Financial Regulations
- Trustworthy and can handle confidential and sensitive information.
- Knowledge of complete accounting responsibilities
- Good Verbal and Written Communication Skills

LANGUAGE

- English
- Hindi
- Arabic
- Malayalam

ABOUT ME

I am punctual and motivated individual who is able to work in a busy environment and produce high standards of work. I am an excellent team worker and am able to take instructions from all levels and build up good working relationships with all colleagues.

WORK EXPERIENCE

ACCOUNTANT (Jun 2021 - 2022)

Cooperative Bank, India

- Manage all accounting transactions.
- Prepare budget forecasts.
- Publish financial statements in time.
- Handle monthly, quarterly and annual closings.

EDUCATION

MASTER OF COMMERCE: FINANCE

University of Kerala | Kerala, India

2020-2022

BACHELOR OF COMMERCE: COMPUTER APPLICATION

University of Kerala | Kerala, India

2017-2020

CERTIFICATE COURSE

DIGITAL MARKETING | 2021

FORENSIC ACCOUNTING | 2020

SOFTWARE SKILLS

- Tally
- MS Office
- VAT
- Quick Book

PROJECTS

- ✓ Study on customer attitude and expectation among credit card holders in State Bank of India
- ✓ Study on Students aptitude on Entrepreneurship