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|  |  | RONNIE Q. ABIAD |
| Friendly and fast working barista 4years more of experience working at a busy café in Riyadh. Able to work at a fast pace and has a strong ethic, skilled in customer service coffee and inventory management. Contact PHONE:  +639947288256  EMAIL:  [Abiad683@gmail.com](mailto:Abiad683@gmail.com) PERSONAL DETAILS Age:32  Birthdate:04/26/1992  Height:165cm  Weight:68kg EDUCATION Calatagan National High School  Pob.1 Calatagan, Batangas 4215, Philippines  S/Y:2006-2010 SKILLS  * Exceptional customer service * Latte art * Multi tasker * Work well under pressure * Inventory Management * Cash handling * Highly organized |  | WORK EXPERIENCECobee Café and Lounge BARISTA Imam Saud Bin Faisal road Al Aqiq Riyad, KSA  September 2021-December 2023 DUTIES AND RESPONSIBILITIES  * Prepare for the opening/closing of the shop. * Open all machines such as POS system, aircon, espresso, water boiler, ice cream machine and lights. * Daily checking of expiration of cakes and sweets * Prepare ice cream mixture, cut lemons, mint leaves for our mojito drinks. * Receiving and requesting milk, cakes, and other materials needed at the shop. * Encoding quantity that we received during the delivery to the system * Filling all receipts for easy retrieval and documentation. * Doing daily, weekly, inventory for all the stocks. * Making brewed coffee and syrups for cold drinks. * Balancing cash register of sales after end of the duty.  Golden Kangaroo Specialty Coffee Shop HEAD BARISTA(all rounder) Al Rayyan District Unayzah Street Riyadh, KSA  September 2019-September 2021 DUTIES AND RESPONSIBILITIES  * Prepare for the opening/closing of the shop. * Open all machines such as POS system, aircon, espresso, water boiler, and lights. * Daily do calibration both espresso machine and coffee grinders. * Always taste espresso before the duty starts for the quality and consistency of coffee that we served to the customer   everyday.   * Making brewed coffee and syrups for cold drinks. * Restock supplies such as sugar, cups, lids, stirring wood to the condiments bar. * Perform weekly inventory of stocks monitoring and ordering of all supplies needed at the café. * Greeted customers in a friendly manner as they entered to the store and inform about daily coffee and pastry and cake specials. * Took customer order and entered into point of sales system. * Took coffee and other beverages order and prepared them to the customer quickly and effectively. * Clean counter bar, espresso machine, utensils, tables and seating areas daily. * Washes dishes cups and restocked to the bar line for continued fast service capabilities. * Deep cleaning on both espresso machine, coffee pots and other equipment and batch brewers. * Conducted successful cash audit at the end of the shift. * Maintain inventory of needed stocks and replenishing coffee beans supply maintaining pastries and cookies for coffee bar. * Work closely with the café owner to solve problem and handle customer concerns. |
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