

RASHID KHAN



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OBJECTIVE

To have a secure position within the organization where I can broaden my skills and knowledge. Be permitted to be an active team player to fully utilize my training and skills, while contributing to the success of the company.

SKILLS

- Interpersonal - Advanced level
- Leadership - Advanced level
- Communication - Advanced level
- Customer Care - Advanced level
- Organization - Advanced level

LANGUAGES

- English - Advanced
- Arabic - Advanced
- Hindi - Native
- Urdu – Native
- Russian - Basic

EXPERIENCE

SECURITY TEAM LEADER – MODEST SECURITY

December 2018 - Present
Dubai, UAE

• Security

- Violation and hazard detection.
- Dealing with the exclusion of prohibited articles and/or contraband.
- Ability to select an effective course of action appropriate to any current situation while following company procedures.
- Can work outdoors in adverse weather conditions.
- Able to mediate in conflicting situations.
- Being able to warn people in a professional manner of rule infractions or violations.
- Dealing with unruly people in a diplomatic way.
- Running reports from access control system and able to issue ID passes

• Professional

- Ability to maintain composure when exposed to stress.
- Neat and professional appearance.
- Outstanding customer service skills and focus.
- Strong work ethic; self-starter; results orientated.
- Able to handle sensitive and confidential situations.
- Operating complex and standard office equipment.
- Providing direction and guidance to staff on security issues.

• Personal

- Acting with the highest ethical standards, and always treating others fairly & with respect.
- An approachable & professional manner.
- Having a strong sense of urgency.
- Effectively maintaining interpersonal relations & diplomacy with people.
- A hands-on individual who leads by example.

SECURITY GUARD – RSK SECURITY SERVICES LLC

December 2017 – November 2018
Dubai, UAE

- Securing the safety of the premises and prevents or restrain trespassers.

WAREHOUSE SUPERVISOR – QARSHI INDUSTRIES PVT

January 2015 – August 2016
Haripur, Pakistan

- Responsible for overseeing the day-to-day activities of the warehouse such as receiving and storing goods, supervising staff and maintaining the overall security of the warehouse.

EDUCATION

D.A.E (DIPLOMA OF ASSOCIATE ENGINEERING)

Government Polytechnic Institute Haripur (2012- 2014)