**CURRICULUM VITAE**

**PERSONAL INFORMATION**

* NAME MAIWO CIALLA EKEI
* NATIONALITY :CAMEROON
* DATE OF BIRTH :04/05/1992
* Marital Status : Single
* VISA STATUS :Visit Visa
* EMAIL :maiwoekei1@gmail.com
* TEL :0527671588

**POSITION: SALES AGENT**

**Objective**

Extremely motivated sales representative/agent with a solid track record of high performance in retail business environments presently looking for a job where i can exercise my skills for my career advancement based on skills experience and merit where my strengths can be exploited to optimal use for personal as well as the development to the company. Now seeking for a position as a sales agent where my talent can be made known and good communication skills.

**Working experience (professional background)**

**SALES REPRESENTATIVE AT BAMENDA NEW LIFE SUPER MARKET**

**(2014-2015)**

**RESPONSIBILITIES**:

* I provide product and service information to existing and new customers which lead to an increase in the number of customers
* Anticipate customers needs and ask how they can be assisted in meeting those neeeds
* Make telephone calls to prospective customers in order to solicit business
* Research sources for developing customer-base
* Assist customers with shopping by providing suggestions and alternatives
* Demonstrate product features
* Place orders and assist with payment procedures
* Handle exchanges and refunds

**GIFT COLLECTION : ABU- DHABI**

**( 2016 to 2018)**

* Resolve customers problems and complaints
* Inform customers of new deals and promotions
* Man cash register and take payments in exchange of items sold
* Ensured that customers orders where delivered on time
* Confirmed customers orders and ensured timely processing.

**Achievements**

* Generated new business opportunities that brought sales up by 43% in less than a year
* High percentage of success in customer retention and loyalty
* Succesfully developed connection with more than 32 local businesses for exchange of referral

**EDUCATIONAL BACKGROUND**

* Ordinary level certificate
* Advance level certificate
* Bachelors Degree

**DECLARATION**

**I hereby declare that above information is correct to the best of my knowledge. I will do my job perfectly and with sincerity to the concern.**