



# Magdy Hafez

Head of Recruitment

Highly skilled Recruitment and L&D professional seeking for a challenging position in a major company to use my academic studies & to utilize my personal qualifications in a reputable company or in a famous chain company.

✉ magdyhegaz@gmail.com

☎ 00971 - 502927751

📍 Dubai, UAE

🌐 linkedin.com/in/magdy-hafez-93734151

## WORK EXPERIENCE

### Head of Recruitment

ProCnnct Talents - Human Resources Consultancies L.L.C

07/2020 - Present

Dubai, UAE

ProCnnct Talents assists businesses in hiring, retaining and training their human assets.

Achievements/Tasks

- Industries hired for: Hospitality, Accounting & Finance, Engineering, Retail and Tech.

### Cluster Talent Acquisition Manager

Wasl Property - Marriott International

10/2021 - 04/2022

Dubai, UAE

Managing the Talent Acquisition efforts of 9 Marriott Hotels in Dubai - Marriott International.

### Multi-Property Assistant Human Resources & Training Manager

Courtyard by Marriott and Marriott Executive Apartments Dubai

09/2019 - 10/2021

Dubai, UAE

(165 Rooms and 43 Apartments with 120 Associates)

### Human Resources & Training Officer

Courtyard by Marriott World Trade Center, Abu Dhabi

02/2018 - 09/2019

Abu Dhabi, UAE

### Human Resources Administrator. (Pre-Opening Team)

Marriott & Marriott Executive Apartment Downtown, Abu Dhabi

10/2015 - 01/2018

Abu Dhabi, UAE

### Front office agent- AT YOUR SERVICE AGENT

JW Marriott Marquis Dubai

01/2014 - 10/2015

Dubai, UAE

### Human Resources Coordinator – Recruiter

Flamenco Hotel

01/2012 - 02/2013

Cairo, Egypt

## CERTIFICATES

Interviewer Certification

Marriott International

Learning Coordinator Certification

Marriott International

TOPPS Training

Marriott International

Human Resources Academy - Core Management Training

Marriott International

## SKILLS

Employer Value Proposition

Recruitment and Selection

Strategic and creative mindset.

Human Resource Administration

Conflict Resolution

Training Development and Execution

Performance Management

Succession Planning

Employee Assistance and Wellness

Training Record Tracking

Versatile, self-motivated, keen learner, team player

Computer Skills: Payroll, Oasys (EHCM/Payroll), PeopleSoft, Microsoft Office (Word, Excel, PowerPoint, Presentation)

Full proficiency using L&D Systems.

Quality Management

Employment Planning & Budgeting

## CROSS TRAINING & INTERNSHIPS

### Internship Training Program at the H.K Department

Ramses Hilton

07/2007 - 08/2007

Cairo, Egypt

### Internship Training Program at the F&B Department

Ramses Hilton

07/2008 - 08/2008

Cairo, Egypt

### Cross Training in Learning & Development Department

JW Marriott Marquis

09/2014 - 12/2014

Dubai, UAE

Tasks/Achievements

- Design efficient training program.
- Decide the training needs for each department based on observing the performance of the employees.
- Communicate the training needs to each department and set a training calendar.
- Understanding department budget and purchasing requests for the department.
- Assisting the L&D team with the orientation for the new associates and participating in the training process.

## EDUCATION

### Bachelor of Hotel Management

Higher institute for specific studies

09/2005 - 09/2009

Cairo, Egypt - A+ Degree

### Human Resources Management Course

American University In Cairo

01/2012 - 01/2013

Cairo, Egypt - A+ Degree

## HONOR AWARDS & ACHIEVMENTS

### Supervisor of the Quarter (03/2019 - 06/2019)

Courtyard by Marriott World Trade Center, Abu Dhabi

### Highest Engagement Survey Result for 2019 - Abu Dhabi (06/2018 - 06/2019)

Courtyard by Marriott World Trade Center, Abu Dhabi

- We have achieved a result of 98% which was the highest in Abu Dhabi and UAE.

### Dexter of Covid-19 (01/2021 - Present)

Courtyard by Marriott and Marriott Executive Apartments Dubai

- Recognized for the Achievements, challenges and tasks completed within the Covid-19 situation by the property's GM.

## LANGUAGES

English

Native or Bilingual Proficiency

Arabic

Native or Bilingual Proficiency

## PERSONAL INFORMATION

Nationality : Egyptian

## INTERESTS

Photography

Reading

Graphic Design

Digital Art