



JUSTIN K GEORGE

IT MANAGER

ABU DHABI, Abu Dhabi, United Arab Emirates

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SKILLS

INVENTORY CONTROLLING &
BARCODE MAKING

MS OFFICE

EXCEPTIONAL CUSTOMER SERVICE

HARDWARE & SOFTWARE
MAINTENANCE

RECORD KEEPING &
DOCUMENTATION

STAFF TRAINING & DEVELOPMENT

CASHIERING

ANALYTICAL & CRITICAL THINKING

LANGUAGES

ENGLISH

HINDI

MALAYALAM

TELUGU

PERSONAL DETAILS

Date of birth
11-06-1994

Nationality
Indian

Visa status
Residence Visa

Marital status
Married

ABOUT ME

In Search of better growth, opportunities, and a challenging environment where I can use my talent and professional knowledge as well as contribute education and skill to a growing and dynamic organization.

WORK EXPERIENCE

SADAF GROUP
ABUDHABI
Present

IT BUSINESS OPERATION DATA ANALYST

- Managing master data, including creation, updates, and deletion.
- Processing confidential data and information according to guidelines .
- Managing users and user roles .
- Processing confidential data and information according to guidelines.
- Supporting the data warehouse in identifying and revising reporting requirements.
- Inventory controller and Barcode Making.
- Develop and maintain local networks in ways that optimize performance.
- Install and configure appropriate software and functions according to specifications
- Assessing tests and implementing new or upgraded software and assisting with strategic decisions on new systems.
- Hardware-Software Maintenance and troubleshooting .

BEACH ROTANA
ABUDHABI
Sep 2019 - Oct 2020

DATA ANALYST

- Helping develop reports and analysis.
Processing confidential data and information according to guidelines.
- Filter Data by reviewing reports and performance indicators to identify and correct problems.
- Maintaining staff duty roster

KAYSONS GREEN AIR
HVAC ENGINEERS
INDIA
Nov 2016 - Jul 2019

IT MAINTENANCE ENGINEER

- Setting up workstations with computers and necessary peripheral devices.
- Checking computer hardware (HDD, mouses, keyboards etc.) to ensure functionality.

- Installing and configuring appropriate software and functions according to specifications
- Perform troubleshooting to diagnose and resolve problems (repair or replace parts, debugging etc.)
- Maintain records/logs of repairs and fixes and maintenance schedule
- Develop and maintain local networks in ways that optimize performance.
- Testing new technology

EDUCATION

JAWAHARLAL
NEHRU
TECHNOLOGICAL
UNIVERSITY
INDIA
2016

● **Bachelor of Technology**
Mechanical Engineering

HOBBIES

GARDENING, READING , PLAYING FOOTBALL, PHOTOGRAPHY,