

# Jetrowe Cruz

**Email:** jetmustdie03@yahoo.com **Mobile No.** 050 768 8901

**Address:** Villa 9, St. 15, Al Wahda, Abu Dhabi

**Visa Status:** On Tourist, 07 May 2019 expiring



## OBJECTIVES

Seeking a job where I could fully develop my skills as business administrators and a marketer as well as to become an asset in the company's continuous growth and success.

## PERSONAL INFORMATION

**Birthday:** April 3, 1992

**Gender:** Male

**Marital Status:** Single

**Nationality:** Filipino

## EDUCATION

**Field of Study:** Business Management

**Major:** Marketing

**School:** World Citi Colleges, Philippines

## WORK EXPERIENCE

### Telesales Representative

July 2017 – January 2019

Teletech Customer Care

**DISH TV – Australia**

**LION CITY RENTAL – Singapore**

- ❖ Contacting potential or existing customers
- ❖ Upselling DISH TV black box
- ❖ Answering questions about products or the company
- ❖ Closing Target Monthly Sales
- ❖ Updating Product Data Base for clients
- ❖ Taking payments from inbound/outbound calls
- ❖ Booking rental cars
- ❖ Scheduling Car maintenance

### Claims Payment Assessor

September 2015 – May 2017

Task Us Chateau Ridiculous

**ENERGY AUSTRALIA – Australia**

**UBER Eats (Dubai) – US**

- ❖ Clients billing inquiry
- ❖ Taking and placing online orders via UBER Eats APP
- ❖ Calling riders and restaurants for orders
- ❖ Upselling add-ons services
- ❖ Taking payments from inbound/outbound calls
- ❖ Assisting Customer Inquiries
- ❖ Resolving Client Issues
- ❖ Updating Job Knowledge

## INTERNSHIP

### ❖ **Marketing / Brand Management**

World Citi Medical Center  
2014 May - 2014 December  
**Industry:** Healthcare / Medical

## SKILLS

- ❖ Computer Literate/ Amadeus/ MS Office
- ❖ Marketing / Merchandising / Sales
- ❖ Excellent Customer Service
- ❖ Basketball & Badminton Player
- ❖ Telemarketing

## SEMINARS ATTENDED

- ❖ 2014 - Marketing Research for Effective Marketing Strategy
- ❖ 2014 - DTI: Basic Costing for Domestic Retail
- ❖ 2012 - PSBA Marketing Revelation: Paving the road to success
- ❖ 2011 - BPI Wellness Seminar

## CERTIFICATIONS

- ❖ 2017 - Top Performing Agent
- ❖ 2015 - SAP Business One
- ❖ 2015 - Palarong Pang-BA "Basketball Division"
- ❖ 2015 - Junior Marketing Association
- ❖ 2014 - Basic Costing for Domestic Retail
- ❖ 2014 - Marketing Research for effective Marketing Strategy
- ❖ 2012 - Marketing Revelation: Paving the road to success
- ❖ 2011 - BPI: Financial Wellness Seminar

## ACHIEVEMENT

- ❖ Auditor of our Organization "Junior Marketing Association"
- ❖ Top selling Agent

