Curriculum Vitae

Imran Siddiqui

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Objective

To work with an organization in a highly motivated work culture involving individual responsibility coupled with teamwork ensuring continuous enhancement of my skills.

Experience

- Currently Working in **Cholamandalam Ms General Insurance Co. Ltd** As a Senior Lead Officer from **September 2019**.(To till date)

- 10.5 Year Experience in **SUMEDHA VEHICLES PVT LTD** As a Insurance Manager.

- 01 Year Experience in ***General Insurance Corporation*** as a Surveyor & Loss Assessor.
- 01 Year Experience in ***E-soft Computer Education Center*** as a Computer Operator.

Job Responsibilities

- Motor Insurance
- Health Insurance
- Fire Insurance
- Generat Leads
- Sell Policies.
- Assist with claims.
- Ensure Customer Satisfaction.
- Drump Up Business.
- Assist colleagues .
- Manage operations and productivity at an insurance company.
- Achieve target budgets.
- Review insurance policies.
- Manage insurance data for reports..
- Determine premium rates.

Academic Qualification

- 10.th from Miss Hill School Gwalior
- 12.th from Miss Hill School Gwalior

Educational Qualification

- B.A. from Jiwaji University Gwalior.
- M.Sc (C.S.) from from Vinayka Mission University Tamilnadu.

Professional Qualification

- **DCA from** Madhav Rao Scindia computer Education Institute Gwalior
- **PGDCA** from Jiwaji University Gwalior
- Diploma in Electronics from Uma Electronics Institute Gwalior

Technical Skills

- Language   :   C, C++
- Database   :   M.S. Access, Fox pro, DBMS.
- O/S   :   MS-DOS, Windows, Linux.
- GUI   :   Visual Basic.
- Package   :   M.S Office, Tally.
- Other's   :   Internet, SAD.

Strength

- Hard Working.
- Willingness to learn.
- Work with team.
- Always ready to take new responsibilities

Personal Details

Name   :   Imran Siddiqui

Nationality   :   Indian

Declaration

I hereby declare that all the above mentioned information is correct as per my knowledge.

Place : ………………..

Date : ………………..

(Imran Siddiqui)