

# David Sosanya

## Leasing Consultant - Ruayat Real Estate Al Reem Island

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(00971)-055 8435796

I am a highly experienced OPERATION EXECUTIVE who has demonstrated the ability to lead diverse teams of professionals to new levels of success in a variety of highly competitive industries, cutting-edge markets, and fast-paced environments. Strong technical and business qualifications with an impressive track record of more than 5 years of hands-on experience in strategic planning, business unit development, project and product management Proven ability to successfully analyze an organization's critical business requirements, identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness, increasing revenues, and improving customer service.

## Work Experience

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### Leasing Consultant

Ruayat Real Estate Al Reem Island - Abu Dhabi, AE  
May 2018 to Present

### Work as Property Consultant

Island Falcon Property Management - Abu Dhabi, AE  
August 2016 to Present

### Work as Property Consultant

Escada Real Estate - Abu Dhabi, AE  
January 2016 to March 2016

### Work as Property Consultant

Help You Real Estate - Abu Dhabi, AE  
February 2014 to December 2015

### Work as Marketing & Development Manager

Arabian City General Cleaning & Maintenance - Abu Dhabi, AE  
April 2011 to July 2013

### Internship (IT) (Full Time) at four points

Sheraton - Dubai, AE  
November 2010 to November 2011

as Switchboard Operator, front office as Receptionist and as GSA (Guest Service Agent) with certificate. Bank Street, Bur Dubai, Dubai, U.A.E (11-07-2010 to 11-01-2011).

### Job Responsibilities

- Establishes rental rate by surveying local rental rates; calculating overhead costs, depreciation, taxes, and profit goals.

- Attracts tenants by advertising vacancies; obtaining referrals from current tenants; explaining advantages of location and services; showing units.
- Contracts with tenants by negotiating leases; collecting security deposit.
- Accomplishes financial objectives by collecting rents; paying bills; forecasting requirements; preparing an annual budget; scheduling expenditures.
- Maintains property by investigating and resolving tenant complaints; enforcing rules of occupancy; inspecting vacant units and completing repairs; planning renovations; contracting with landscaping.
- Maintains building systems by contracting for maintenance services; supervising repairs.
- Secures property by contracting with security service; installing and maintaining security devices; establishing and enforcing precautionary policies and procedures; responding to emergencies.
- Enforces occupancy policies and procedures by confronting violators.
- Prepares reports by collecting, analyzing, and summarizing data and trends.
- supervising multi-disciplinary teams of staff including cleaning, maintenance, and security
- ensuring that basic facilities, such as water and heating, are well-maintained
- managing budgets and ensuring cost-effectiveness
- allocating and managing space between buildings
- ensuring that facilities meet government regulations and environmental, health and security standards
- overseeing building projects, renovations or refurbishments
- helping businesses to relocate to new offices and to make decisions about leasing
- Perform other related duties as assigned.

## Education

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### **Certificate**

3FOLD Education Centre - Abu Dhabi, AE  
June 2018

### **Hotel Management & Tourism**

Tourism in European International College of Hotel Management & Tourism - Abu Dhabi, AE  
2009 to 2011

### **Certificate**

Amadeus training Institute - Abu Dhabi, AE  
2011

Nadia Institute - Abu Dhabi, AE  
2008

### **High School Diploma**

Methodist High School-Nigeria  
2002

## Skills

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Excel (Less than 1 year), Food Production (Less than 1 year), Food Safety (Less than 1 year), Microsoft Office (Less than 1 year), Microsoft Office 2003 (Less than 1 year)

## Additional Information

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### Skills:

- Business Software: Microsoft Office 2003 and 2007
- (Word, Power Point, Excel & Internet Applications)
- Beverage Management & Operations
- Food Production, Food Safety & Food Operations
- Business Ethics: Developed Ethics & Compliance Programs
- Basic Front Office Management