SADDAM HUSSAIN

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PROFESSIONAL SUMMARY

To make positive contribution as part of your dynamic and well reputed organization in a position where my abilities, management and decision making and communication skills will be appreciated and enhanced

SKILLS

- Proficient in document management system
- Excellent presenter
- Training development
- Data analysis

- Microsoft Office Expert (MOS)
- Microsoft Outlook
- Well versed in Document support
- Outstanding organization under pressure

WORK HISTORY

DOCUMENT CONTROLLER   08/2019 to CURRENT

Ali Mousa And Sons Holding I Sharjah, UAE

- Print distributes and documents as needed.
- Scan and upload documents according to company procedure.
- Collect and register all technical documents such as drawings and blueprints in the company's system.
- Review and updates documents maintenance and quality control
- Establish and maintain record retention timelines.
- Handle records across various department.

NETWORK ENGINEER   02/2015 to 06/2017

RNS Infotech I Jaipur, India

- Initiated and managed network test facilities to verify network hardness and resilience.
- Provided network support services for devices such as hubs, bridges, routers and other hardware.
- Troubleshot complex multi-vendor network service provider issues. Configured, managed and troubleshot and multi-media distributed systems and platforms.
- Performed troubleshooting for Cisco and packet analysis.
- Provided complete end-to-end engineering and installation of route-based

EDUCATION

B.Tech In Computer Science (IT)   05/2014

Maharshi Arvind Collage of Engineering & Research, Jaipur (India)

LANGUAGE

ENGLISH

ARABIC

HINDI

CERTIFICATE

CCNA (Routing & Switching)