



MOHAMED SAHAD A S

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Dubai-UAE

ACCOUNTANT

A versatile, high-energy professional with strong educational background as well as valuable work experience targeting assignments in accounting and Finance.

PROFILE SUMMARY

A dynamic professional with 6 months of teaching experience in Tally ERP 9& Prime.

- Manage accounting activities to ensure compliance with accounting principles, policies and external audits.
- Prepare accurate, timely financial reports of company expenditure following the established schedule.
- Analyzed the viability of establishing a more efficient accounting process to ensure effective execution of functions.
- Proficient in accounting and finance consultants.
- In depth knowledge of TALLY ERP 9& PRIME and MS Office.
- Ability to review and analyze preliminary financial statements and month-end reports to with 100% accuracy.

IT SKILLS

Conversant With:

Software	: TALLY ERP 9& PRIME
Programs	: Microsoft WORD, Microsoft EXCEL, Microsoft Power point
Network	: Email and Internet browsing
Others	: Knowledge up-gradation in VAT, Services Tax, Sales Tax, Way Bill, Assisting in audit, etc

ORGANISATIONAL EXPERIENCE

June 2021 to January 2022 : G-Tech Computer Education, Thrissur, India
Designation : Tally Instructor

- Accounting in Tally ERP 9& Prime of different expenses and income bills
- Preparing Bank reconciliation and debtor ageing Report through Tally ERP 9.
- Current and deferred tax computation and its provisioning.
- Preparing depreciation chart as per Companies Act and Income Tax Act.

- Basic book keeping activities
- Running calculations to ensure that records and payments are correct.
- Preparing of balance sheet and profit & loss account.
- Keeping of day book and payroll.
- Maintained accounts and Inventory management.
- Effective classification under cost center and category.

EDUCATION

- Bachelor of commerce-Computer Application from Calicut University in 2019
- Higher Secondary Certificate from Kerala State Higher Secondary Education in 2016

PERSONAL DETAILS

Date of Birth	: 8 th November 1997
Languages Known	: English, Hindi and Malayalam
Nationality	: Indian
Permanent Address	: Ambalath Veetil House P.O Valapad, Thrissur-680567, Kerala, India
Passport Details	: N6253227 Valid up to 11/01/2026
Visa Status	: Visit Visa

PROJECTS

- **Title: A Study on consumer preference of Vesta ice creams KSE Limited.**
 - The attitude of people towards a product/service and their change in tastes and preferences has been identified.
 - Buyers characteristics and reasons for poor performance or decline of a product was analyzed.
 - Consumers awareness about a product, their intentions, needs and motives were identified.
 - Datas collected through Questionnaire and survey.
 - Thorough analysis of collected datas and reports have been prepared accordingly.
 - The summarization of findings and recommendations and suggestions was given.

CERTIFICATIONS AND ACHIEVEMENTS

- Secured course completion certificate in Tally ERP 9& Prime.
- Secured course completion certificate in Bachelor of Commerce- Computer Applications.
- Secured certificate in MS Office.

DECLARATION

I hereby declare that the above given information is correct to the best of my knowledge and belief.

MOHAMED SAHAD A S