

# Mohammad Raqueeb Khan

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## Professional Summary

Accomplished Electrical Engineer with over 4 years of vast experience. Specialized in managing project production efforts for unit deliveries within a project's time delivery, performed technical support and customer service for all projects managed, used AutoCAD application to draw, read, and print out circuit unit schematics. Proficient in project management, engineering management, engineering drawing, electrical maintenance, client relationship management, and strategic planning. Proven history of successful execution in complex, multi-faceted, highly competitive environments. Looking forward to leveraging my strong creative thinking, contract management, continuous improvement, electrical systems, preventive maintenance, transformer, troubleshooting, automation, MEP, PLC, and collaboration skills to exceed organizational goals.

## Skills & Core Competencies

Strategic Leadership  
Time Management  
Task Management  
Creative Thinking  
Critical Thinking  
Collaboration  
Conflict Resolution

Engineering Management  
Contract Management  
Engineering Drawing  
Electrical Maintenance  
Continuous Improvement  
Electrical Systems  
Project Management

Client Relationship Management  
Preventive Maintenance  
Troubleshooting | MEP | PLC  
Power Generation | Facility  
Transformer | AutoCAD  
Maintenance & Repair  
Strategic Planning | Automation

## Key Projects Handled

- Project: B.P.C.L. Refinery Chembur Mumbai.
- Project: Water and Sewage Treatment Plant (Operation and Maintenance Management)
- Project: Smart Meter Project
- Project: Royal Saudi Land Forces (RSLF-AC).

## Professional Experience

### Al-Yamama Company for Trading and Contracting Electrical Supervisor

[Jan 2021 – Present]

- Corresponded to review electrical engineering drawings and refer issues requiring changes.
- Facilitated to assign job tasks and work as per electrical project schedules.
- Formulated to review all electrical drawings with Leadmen performing on assigned jobs to them.
- Stimulate fabrication standards to ensure quality work attained from assigned staff.
- Recommended effective solutions specified particular weight related to employment status of employees.
- Collaborated to schedule, assign, plan and supervise electrical shop personnel performance on different electrical projects.
- Coordinated to plan and prepare work and equipment usage schedules.

**Al-Yamama Company for Trading and Contracting**  
**Electrical Supervisor**

**[May 2020 – Jan 2021]**

- Developed electrical expenditures priority and equipment and appliance maintenance procedures.
- Facilitated with project evaluations, planning, scheduling of S.M.P.
- Achieved the daily target assigned by reporting engineer.
- Formulated with reporting Install meter Project.
- Coordinated with handling the metrical recruitment (smart meter)
- Prepared all project technical document.
- Persuaded to ensure of all team attendance safety.

**Al-Yamama Company for Trading and Contracting**  
**Electrical Supervisor**

**[Sep 2019 – May 2020]**

- Corresponded with preparation of daily & monthly reports for operation, maintenance & Installation sites.
- Responsible for recording and maintaining engineering records.
- Worked at Motor and Transformer preventive & curative maintenance and troubleshooting.
- Moderated with Variable Frequency Drive (VFD), Soft Starter, Direct Online Starter (DOL)&Star Delta Starter, Power Factor Correction (PFC), ACB, MCCB, MCB, RCD, and SF6 and VCB, PLC and RTU Panel, Type Tested and Non-Type Tested Panels, and Busway.
- Persuaded with commissioning, loop check, troubleshooting of process control electrical.

**Gopinath Engineering Co Pvt Ltd**  
**Electrical Engineer**

**[Jan 2017 – Aug 2019]**

- Recommended with planning of electrical & Instrument job include evaluation each job to decide if it is proper for Employees.
- Collaborated to prepare materials and labour estimates, acquiring the correct material to make sure it is used correctly.
- Inspected equipment's for necessary repairs for done job safety.

**Technical Skills**

- Variable Frequency Drive | Motor Starters | SCADA | HMI | TEMS | Map Info | Time Viewer.

**Computer Skills**

- MS Office Package.

**Education**

- B. Tech (Electrical Engineer) from PTU University – Punjab, India [2017].

**Language**

- English, Hindi, Urdu, and Arabic (Basic).