



RAIHANATH RINSIL

Present Address:

W/o Rinsil Abdulkader
Nakheel street
P.B.No. 1087
Deira, Dubai. U.A.E

Permanent Address:

Puthenveettil (H)
P.O. Mathilakam.
Puthiyakavu, Thrissur (DT),
Kerala, India
PIN CODE: 680 685

Contact no:

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00971501633414

e-mail id:

raimolmol@gmail.com

Personal Details:

Date of Birth :06 Oct 1992
Nationality :Indian
Marital Status :Married
Religion :Islam
Caste :Muslim

Passport Details:

Passport Number :K2255619
Visa status :Spouse visa

CURRICULUM VITAE

CAREER OBJECTIVE

To use the best of my capabilities to employ what I know for the benefit of the organization and to the entire community

EDUCATIONAL CREDENTIALS

- Post-Graduation (Doing)-MCA (Mahatma Gandhi University, Kerala)-2017
- WEB DESIGNING Course-(AXL Computer Academy)-2014
- Graduation-BCA (Mahatma Gandhi University, Kerala)-2014
- Plus two (Board of Higher Secondary Examination Kerala)-2010
- S.S.L.C (Board of Public Examination Kerala)-2008

PROFESSIONAL EXPERIENCE

Motor UnderWriter

Al Nahdah National Insurance Brokers-Dubai,UAE

From 4th February 2018 to 27th January 2020

Key responsibilities

- Issuing Motor Insurance Policies
- Validation of data from the customer
- Making Quotations.
- FollowUp Calls and Emails to Insurance Companies Regarding policies
- Handling Customer Service
- Answering Phone calls
- Documentation of Day To day Work
- Organization of Policies

Tele Sales Executive

Twinhearts Stationary Trading-Dubai ,UAE

From October 2017 to January 2018-Temporary

- Calling customers
- Answering phone calls
- Sending Emails To Customers
- FollowUp Calls to Customers
- Sending Quotations To Customers
- Handling Customer Services

Admin Assistant cum Web developer

AXL Software Solutions – KERALA INDIA

From December 2014 to February 2016 (1 year and 3 months)

Key responsibilities

- Involved in the design and development of the application.
- Develop prototypes of the application and present to customers for negotiation and approvals.
- Teach the students about web designing techniques.
- Receiving customers.
- Answering phone calls.
- Installing softwares.
- Maintains Records.
- Data Entry works.

SKILL SET

- Problem solving skills
- Ability to deal with people friendly
- Optimistic attitude, confidence, leading capability
- Teaching ability
- Punctuality

LANGUAGE ABILITY

- English - Read, Write, Speak
- Hindi – Read, Write
- Malayalam - Read, Write, Speak
- Arabic-Read

IT EXPOSURE

- MS Office
- Internet
- Dreamweaver
- Photoshop
- HTML
- CSS
- PHP
- Java Script
- Oracle
- Sql
- Java
- Visual Basics
- Python
- Linux
- C
- C++
- COBOL

STRENGTHS

- Sincere
- Having Positive attitude towards work
- Self-confident
- Hard working.

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

RAIHANATH RINSIL