



## RASHID K

ACCOUNTANT



### Email

rashedapal@gmail.com



### Mobile

+971567196347



### Address

Bur Dubai  
Dubai  
UAE



## PERSONAL DETAILS

Passport No	: P5821664
Gender	: Male
Marital status	: Single
Nationality	: Indian



## LANGUAGES

English	: READ, WRITE, SPEAK
Malayalam	: READ, WRITE, SPEAK
Hindi	: READ, WRITE
Arabic	: READ, WRITE



## STRENGTH

- Positive thinker
- Punctual
- Confident



## HOBBIES

- Travelling
- Listening music
- Reading books.

## CAREER ASPIRATION

Looking forward a very good career break through which will help me to append my knowledge and refine my skills, so that I contribute effectively for the growth of organization.

## ACADEMIC QUALIFICATION

**MBA IN FINANCE**

**BHRATHIAR UNIVERSITY**

**BCOM IN COMPUTER  
APPLICATION**

**CALICUT UNIVERSITY**

## WORK EXPERIENCE

**SENIOR ACCOUNTANT**

(5 YEAR & 5 MONTH)

**DEV EMPORIUM PVT LTD  
EDAPPALLY ERNAKULAM**

- Prepare bank reconciliation statements.
- Support and prepare internal audit report.
- Manage accounts payable and receivable.
- Prepare payroll report.
- Publish final accounts in monthly to the management.
- File tax returns.
- Prepare cash flow statements weekly,

**ASSISTANT ACCOUNTANT**

(2 YEAR & 6 MONTH)

**NAJATH TRADING CENTRE  
EDAPPAL, KERALA**

- Stock report preparation,
- Day book preparation
- Payroll preparation.
- Prepare income statements.
- Prepare LPO.
- Invoice maintain.

## TECHNICAL KNOWLEDGE

- TALLY
- PEACHTREE
- QUICKBOOK
- MS OFFICE