MOHAMMED AMINUDDIN

ACCOUNTANT



Profile

As a profession I am an Accountant but I have always been interested in teaching and sharing all the knowledge and wisdom, I have been Acquiring knowledge on Special Education

Experience

January 2019 -May 2021

Select-Arc (I) Pvt Ltd

Site Accountant, Bengaluru In this role. I was handling payroll. accounts and materials coordination. This was my most recent work experience in which I honed many new skills that helped better my manpower and finance management. The engineers on the construction project reported to me with material requirements and it was part of my job role to strategize finances and procurement. The role looked simple but was very challenging. It taught me how to earn loyalty, better my negotiation and convincing skills.

ecember 2018

Augest 2017 - D Adriod Global Solution (Healthcare Medical Billing)

Accounts Receivable, Chennai As a AR-Caller I have to take care of insurance bills which we have received and resolving the errors and sending it for reprocessing again to claim the bill amount.

September 2015 Triway Training Pvt LTD

- April 2017

Enablr, Bengaluru

Worked as a school training Enabler for a value-added subject called English campus where we analyze every student and help them develop their soft skill and personality development with fluency in their languages and presenting themself on any given platform

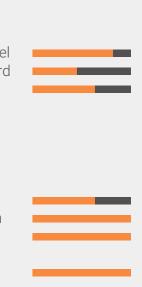
Skills

Skill group

Microsoft Excel Microsoft Word Microsoft Business Intelligence Software

Skill group

Tally Erp Commucation Planning and Organizing Learning



Contact

- Dubai
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- mohammedaminuddin@aol.com

March 2014 - Ap Giordano India Private limited ril 2015

Cashier and Sales. Chennai

Worked as Cashier and sales executive since it was a part of role and only option to earn incentives

May 2013 - Febu 99 Degree Fitness Studio

ary 2014

Admin Incharge, city

I joined in Fitness studio as a front desk were I was doing inbound and outbound sales pitching Monthly and Annual Membership and Greet the walk-ins as well as members of the Fitness studio along with the belonging and scheduling their appointment with their Personal Trainers and Physiotherapist

Education

2010 - 2013

B.com

A.J.Mohammed Sathak College Arts and Science. Chennai Bachelor of Commerce

Personal information

Name

Mohammed Aminuddin

Birthdate

06-09-1993

Gender

Male

Residence

Al Satwa, Dubai, UAE

Nationality

Indian

Languages

English, Hindi, Urdu, Tamil

Passport

Text

Achievements

Achievement

In Triway Training Pvt Ltd I was acknowledged for my Work Methods and



Promoted me to work with senior management to visit Sri Ramakrishna Engineering College to train Final students for Campus Interviews.

Achievement



In 99 Degree Fitness Studio I joined as Front Desk and after completing Probation pf Six months our CEO appointed me as admin In charge for Including four Other branches