



Mail:mdaffan94@gmail.com
Mob: +91-8084797591
Driving license: India

QUALIFICATIONS

B. Tech in Civil Engineering
Jawaharlal Nehru
Technological University
(CGPA: 6.5, First Class)

TECHNICAL SKILLS

AutoCAD 2D
STAAD Pro.
MS Office
Quantity surveying

MAJOR PROJECT COMPLETED

Constructed High raise
Commercial Building under
PWD/CPWD
Constructed many Roads
Under PWD/CPWD

SKILLS

Good Typing speed
Basic software knowledge
(E-Office, MS office)

MD AFFAN

CIVIL ENGINEER

SUMMARY

Civil Engineer

With experience in Construction & Maintenance in PWD Project seeks better opportunities for the enhancement of skills and knowledge. Interest of work is in Site Supervision, Project coordination, Project Execution, Material procurement, Construction, maintenance & Quantity surveying.

WORK EXPERIENCE

May 2019 to Till now

Providing Assistance to **ADG** office in the matter related to construction or roads and Highway at Ministry of road Transport & Highways (MoRTH), Transport Bhawan.

ASSETS:-

Also Trained as Database Administration Support level-I from NIC

Worked on Project Monitoring Information System (PMIS), Land Acquisition & Bhumi-Rashi Portal, Central Public Procurement Portal (CPP Portal) and Digital signature Certificate.

Have sound knowledge of VLT Device.

DUTIES AND RESPONSIBILITIES:-

Monitoring and follow-up action on decision taken during the meetings.

In the implementation of project experience of working on reports pertaining to Zone III & IV.

M.L.A. PRIVATE CONSTRUCTION COMPANY LTD. (PWD/CPWD Contractor)

SITE ENGINEER (JULY 2017 — TILL May 2019)

DUTIES AND RESPONSIBILITIES:-

Take immediate corrective action to avoid any cumulative effect of such deviation and recover the delay to finish the task in due time.

STRENGTH

Active questioning & listening skills.

Good communicator at all levels.

Possess good Interpersonal skills & well versed with English

Proactive, self-propelled & a good team player

Disciplinal having strong sense of responsibility and good leadership quality.

Dedicated, hardworking and result oriented.

Pleasing, mannered, friendly and can to get along with people easily.

LANGUAGE PROFICIENCY

English

Hindi

Urdu

PERSONAL DETAILS

Date of birth:- 05-11-1994

Nationality:- Indian

Marital status:- Married

Passport details:- R1097954
(Exp:-2027)

Monitors work in progress and prepares weekly report of the status of Each assignment.

Ensuring all procedures and calculations are submitted to the client for Checking and preparing site reports, designs and drawings, planning schedule for execution of site activities.

Co-ordinate with third party testing agency and conduct test and sampling as per standard.

Assist in planning and sequencing of the construction operations according the Project Quality Plan.

Establish report and follow up all on non-conformance activities.

Evaluates shop drawings, accomplishments and the billings of contractor.

Ensures Good Housekeeping is being applied and functional inside the Project Site.

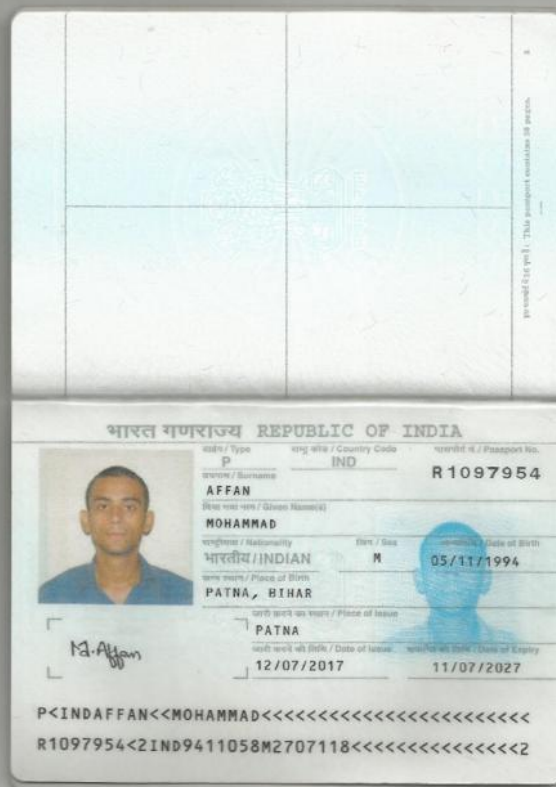
Declaration

I hereby declare that, the above information is true and correct to the best of my knowledge.

Place:-DELHI

Date:-

Md. Affan



Journal of Management Inquiry / 13(4) 449-461

R1097954

पति वा पत्नी का नाम / Name of Spouse

PS-CHOWK, PATNA

पुलिस वसनापोस्ट पर नं. और ड्राफ्ट जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue
A8481472 14/12/1999 DELHI

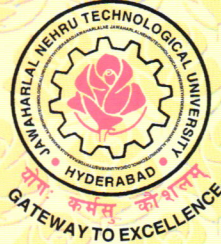
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

HYDERABAD - 500 085, TELANGANA STATE, INDIA

TS 1326150



H.T No.: 13J61A0142

College Code : J6 (M C E T, KONDAPAK)

Mr. Md Affan

No. Md Mozzam Naidry

having fulfilled the academic requirements and passed the examination
held during *May - 2018* in *First Class*

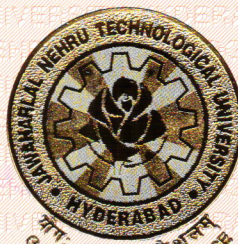
has this day been admitted by the Executive Council to the Degree of

Bachelor of Technology

Civil Engineering

Given under the Seal of the University

Date: 07-01-2019



Uppala

DIRECTOR OF EVALUATION

Andaia

REGISTRAR

Aleesha

VICE CHANCELLOR

CMM No
21304001749



48001009905

PC No
31304001749

M I A Construction Pvt. Ltd.

EXPERIENCE CERTIFICATE

Date -17.07.2019

TO WHOM-SO-EVER IT MAY CONCERN

It is our pleasure to write on behalf of **Mr. Mohammad Affan** Son of **Late Mr. Mohammad Mozzam Haidry** who has worked with **M/S M I A CONSTRUCTION PRIVATE LIMITED** in the capacity of Civil Engineer for a period of **2 years**.

During this tenure of his work Mr. Mohammad Affan remained involved in his work dedicated. We found him pretty active in whatever task we have provided him. He is a confident person. He is professionally sound, hard-working and a devoted staff. He has the motivation to take initiative tasks and we are gratified that he had been helpful in the advancement of our organisation.

Moreover, I would like to reflect over his conduct during his stay with us. During his service he has been found sincere, reliable, trustworthy, sociable, pleasant and open to challenges He has a genial temperament and can efficiently work in a team. All of our staff members are pleased with him and feels comfortable in teaming and coordinating with him for the realisation of organisational goals and objectives.

He is leaving his job only on his own decision and for attempting opportunities with a better profile.

We wish him all the best in his future endeavor.

Sincerely,

M I A Construction Pvt. Ltd.



Authorised Signatory

