

CURRICULUM VITAE



PERSONAL DETAILS

Name : John Waiti Irungu
Date of Birth : 16th Nov 1994
Nationality : Kenyan
Gender : Male
Marital status : Married
Religion : Christian
Telephone : +254759775735
Passport No : AK1866458
Date of Issue : 28th Oct 2024
Expiry Date : 27th Oct 2034
Languages : English, Kiswahili & Arabic
Email address : kakasmilez360@gmail.com



CAREER OBJECTIVE

To strive for excellence and become a successful professional in my field of work and in an innovative and competitive work environment.

PERSONAL ATTRIBUTES

I am a dependent, honest, innovative young man and a good team player with ability to learn quickly and adjust to different situations. My patient, accommodate nature, combined with my skills of communication makes it easy for me to deal with situations different kinds with ease.

EDUCATIONAL BACKGROUND

Oct 2020 – Dec 2020	Dallah Driving School Saudi Arabia Driving License
Jan 2015 – Feb 2015	Sauna Driving School Kenya Driving License
2015 Jan - 2016 Dec Business Management	Thika Institute of Business Studies
2011 - 2014	Kaganda Secondary School Kenya Certificate of Secondary Education
2001 - 2010	Gaitega Primary School Kenya Certificate of Primary Education

WORKING EXPERIENCE

Jan 2025 – up to date Magunas Distributors Kenya

Position: Delivery Driver

Duties & Responsibilities

- ✦ Loading and unloading items from vehicles
- ✦ Providing excellent customer service
- ✦ Adhering to assigned routes and following time schedules
- ✦ Abiding by all transportation laws and maintaining a safe driving record
- ✦ Thoroughly reviewing orders to check for errors
- ✦ Keeping detailed delivery logs and records

Jan 2020 – Oct 2024 Alajeer Recruitment Company (arco) Saudi Arabia

Position: Delivery Driver

Duties & Responsibilities

- Following all traffic laws, regulations and best practices for safety when delivering items
- Communicating with dispatchers, drivers and other team members to make deliveries
- Meeting delivery deadlines and following assigned delivery routes
- Performing basic truck maintenance, such as refueling, doing visual inspections and reporting potential issues
- Preparing, loading and unloading the delivery vehicle
- Providing exceptional customer service and obtaining client or customer signatures when needed
- Completing any paperwork related to the deliveries and completing reports as required

Oct 2017 to Oct 2019 Savy Hospitality Group Qatar

Position: Delivery Driver

Duties & Responsibilities

- Deliver a wide variety of items to different addresses and through different routes
- Follow routes and time schedule
- Load, unload, prepare, inspect and operate a delivery vehicle
- Ask for feedback on provided services and resolve clients' complaints
- Inform customers about new products and services
- Complete logs and reports
- Follow regulations and safety standards

PERSONAL ATTRIBUTES

- Able to work with minimum supervision.
- Good interpersonal skills.
- Strong willingness to learn.
- Self-driven, results and target oriented.

HOBBIES

- Traveling
- Reading novels
- Watching movies
- Sports

REFEREES

TO BE PROVIDED UPON REQUEST

The Kenya National Examinations Council



KENYA CERTIFICATE OF SECONDARY EDUCATION

This is to certify that the candidate named below sat for the Kenya Certificate of Secondary Education examination in the subjects shown and attained the grades indicated.



10238122/058



NAME: IRUNGU JOHN WAITI
KAGANDA SECONDARY SCHOOL

'M1' 10238122/058

SUBJECT

101 ENGLISH
102 KISWAHILI
121 MATHEMATICS
232 PHYSICS
233 CHEMISTRY
311 HISTORY AND GOVERNMENT
313 CHRISTIAN RELIGIOUS EDUCATION
555 BUSINESS STUDIES

GRADE

D (PLAIN)
C- (MINUS)
D- (MINUS)
D (PLAIN)
D (PLAIN)
D (PLAIN)
C- (MINUS)
D (PLAIN)



SUBJECTS NAMED EIGHT MEAN GRADE D (PLAIN)
EXAMINATION OF YEAR 2014
PRINTED : 150921.16272702

Chief Executive Officer
Kenya National Examinations Council



Chairman
Kenya National Examinations Council

This is a secure document using special paper and inks.
Please hold it up to the light to verify that the word
BARAZA LA MITHANI and the "ORIGINAL"
embroidered thread can be seen through the paper.
Not valid without a hologram.

(See overleaf for conditions of issue)

KCSE /14 1027700



The Kenya National Examinations Council



KENYA CERTIFICATE OF PRIMARY EDUCATION

KCPE

This is to certify that the candidate named below sat for the **Kenya Certificate of Primary Education** examination and qualified for the award of this certificate. The candidate attained the subject grades shown below.

NAME: IRUNGU JOHN WAITI
SCHOOL: GAITEGA

204228/023
204228

ENGLISH LANGUAGE
KISWAHILI
MATHEMATICS
SCIENCE
SOCIAL STUDIES AND RELIGIOUS EDUCATION

GRADE
C+ (PLUS)
B- (MINUS)
B- (MINUS)
C+ (PLUS)
C (PLAIN)

EXAMINATION OF 2010
PRINTED : 110815 : 11462118



Secretary
Kenya National Examinations Council

Chairman
Kenya National Examinations Council

This certificate was issued without any alteration whatsoever. See overleaf for grades and mark intervals.

KCPE /10 0075503



00504/2010

Date: 07/06/2023

إلى من يهمه الأمر

TO WHOM IT MAY CONCERN

تشهد هذه الوثيقة بأن:

This is to certify that

الاسم: جون وايتي إرونغو

Name: John Waiti Irungu
Nationality: Kenyan
Passport Number: AK1866458
Date of Issue: 23-February-17
Place of Issue: Riyadh

الجنسية: Kenyan
رقم الجواز: AK1866458
تاريخ الإصدار: 17-February-23
مكان الإصدار: Riyadh

Worked for Alajeer Recruitment Co. in Riyadh City,
Saudi Arabia from 07/01/2020 to 07/06/2023 , and his last
position was as Delivery Driver.

عمل في شركة المجير للاستقدام في مدينة الرياض بالمملكة العربية السعودية
من 2020/01/07 إلى 2022/07/20، وكان آخر منصب له كسائق توصيل.

تم إصدار هذه الشهادة بناءً على طلبه

This Certificate is issued to him upon his request.

إدارة الموارد البشرية
Human Resource Department





SAVY HOSPITALITY QATAR GROUP

Date: October 27, 2019

Savy Hospitality Qatar Group

📍 Al Wakrah, Qatar

✉ md@savyhospitality.com

To Whom It May Concern,

This letter is to confirm that Mr. John Waiti has been employed with Savy Hospitality Group as a **Delivery Driver** from **October, 20, 2017** to **October, 25, 2019**.

He has consistently demonstrated a high level of professionalism and expertise in his field.

If you require any further information or have additional questions, please do not hesitate to contact us at the above-listed contact details.

Sincerely,

Mohamed Yusuf

*Human Resources Manager
Savy Hospitality Group*



REPUBLIC OF KENYA
MINISTRY OF EDUCATION
KAHURO DISTRICT
SECONDARY SCHOOLS SPORTS ASSOCIATION
(K.D.S.S.S.A.)

Certificate Of Merit

Awarded to
John Waiati
Name
Kaganda Secondary School
School
Mugoiri
Division



For Achieving
3rd Position In




Event **Soccer**

Performance **District Finals**

Held at **Kiaguthu Boys**

On **28th June 2013**


THE ASSOCIATION COMMENDS AND CONGRATULATES
YOU FOR THIS ACHIEVEMENT

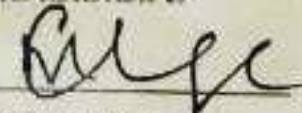

For DISTRICT EDUCATION OFFICER
KAHURO DISTRICT
P.O. Box 27 KAHURO

Date _____ Sign _____

Patron (D.E.O.)




Secretary
K.D.S.S.S.A.


Chairman
K.D.S.S.S.A.

JOHN WAITI IRUNGU
P.O BOX 363-10200,
MURANG'A, KENYA.

04th November, 2025

Dear Hiring Manager, RE: JOB APPLICATION AS A DELIVERY DRIVER

I am writing to express my interest in the position of delivery driver at your organization. With my strong driving skills, commitment to punctuality, and focus on customer satisfaction, I am eager to contribute to the efficiency and success of your delivery operations.

I have several years of experience in professional driving, during which I have developed excellent knowledge of road safety regulations and effective route planning to ensure timely deliveries. I am skilled at handling packages with care, maintaining accurate delivery records, and providing exceptional service to customers. My reliability and ability to work independently make me confident in my capacity to excel in this role.

Furthermore, I take pride in maintaining vehicles in excellent condition to ensure safety and efficiency. I have a valid driver's license with a clean driving record and am comfortable operating various types of vehicles.

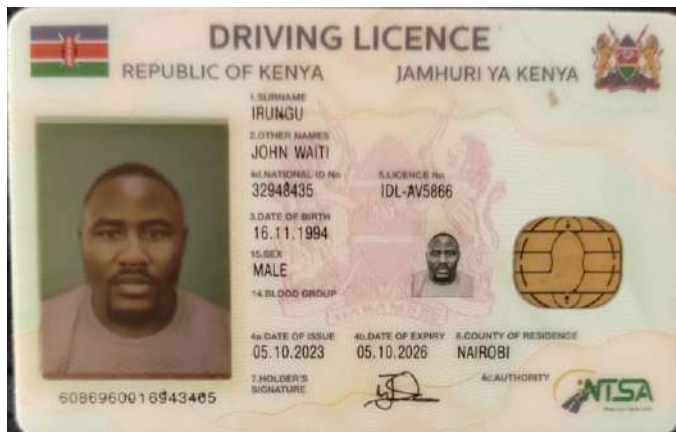
I am enthusiastic about the opportunity to bring my strong work ethic, dedication, and passion for customer service to your team. I look forward to discussing how my skills align with the needs of your company.

Thank you for considering my application. I am eager to provide further details about my qualifications in an interview and look forward to the opportunity to speak with you.

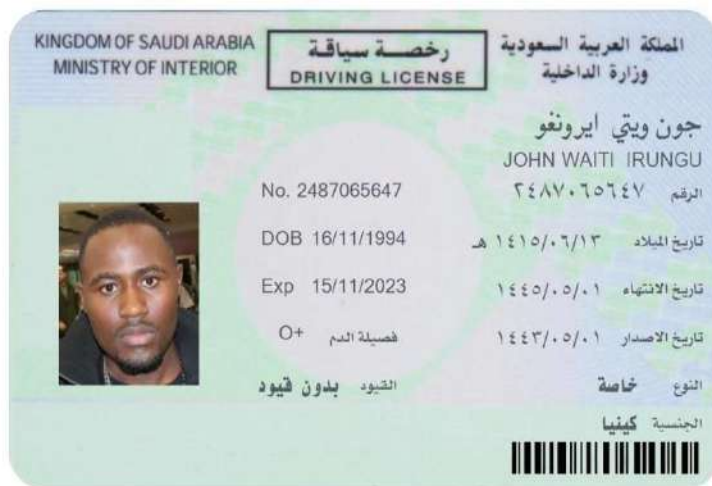
Warm regards,

John Waiti Irungu

Kenyan Driving License



Saudi Arabia Driving License



Pealeno

Signature du Titulaire

A black and white portrait of a man with short hair, wearing a dark suit jacket, a white shirt, and a dark tie. He is looking directly at the camera with a neutral expression. The background is a light, textured surface.

16/11/94

2

AK18664582KEN9411162M341027732948435<<<<<88

Covid-19 Vaccination Certificate

REPUBLIC OF KENYA



MINISTRY OF HEALTH

This is to certify that **John Waiti Irungu**, born on **Wed Nov 16 1994**, from **Kenya** with **National Id 32948435** has been vaccinated against **Covid 19** on the date indicated in accordance with the National Health Regulations.

Vaccine	Dose	Date Administered	Batch No
Janssen (Ad26.COV2-S)	1	Fri Jul 22 2022	8031389
Pfizer	Booster	Mon Nov 21 2022	HJ9511

Scan To Verify



This document is system generated and therefore does not require a signature.

You may confirm this certificate by scanning the QR code.

NATIONAL POLICE SERVICE

**DIRECTORATE OF CRIMINAL INVESTIGATIONS**

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS

P.O.Box 30036-00100 GPO

NAIROBI, KENYA

Ref. No. **PCC-D5SNNNYEE**Date: **20 January 2025****POLICE CLEARANCE CERTIFICATE***I hereby certify that the fingerprints recorded from***JOHN WAITI IRUNGU***holder of ID No. **32948435** have been searched in Criminal Records**Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.***REMARKS IN CASE OF PREVIOUS RECORD****OFFENCE(S): NIL****RESULTS OF TRIAL: NIL****DATE: NIL*****This Certificate has been issued without any alteration or any erasure*****(W.N KIRAI)****For: Director, Directorate of Criminal Investigations**
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document,
use the link <https://dci.edtizen.go.ke/verify>,
send DCI to 21546 Then Dial *512# and select "Police Clearance"