

MOHAMED SAID SHALABY

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Personal Information

- Year of Birth: 1993
- Nationality: Egyptian

Education

- **Master of Business Administration- MBA. (2023)**
 - Arab Academy for Science, Technology, Maritime Transport
 - Excellent with honor degree
 - **Bachelor's degree in Logistics and supply chain management (2019)**
 - Arab Academy for science, Technology, Maritime transport.
 - Excellent with honor degree.
 - **High school: College des Frères Bab El Look (French)**
 - Primary to Secondary School
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Work Experience

OSMAN GROUP OG Tech Subsidiary

Senior Supply Chain Specialist | Feb 2021 - Present

- Sourcing new globally and locally suppliers, requesting quotations and negotiating purchase terms and conditions.
- Ensuring that the contract's terms and conditions are in line with our company's policies and are written in legal form.
- Ensuring that the purchased products and materials meet the required technical specifications.
- Evaluating the suppliers' performances.
- Following up the production, logistics and customs processes ensuring timely deliveries and resolving any supply issues or discrepancies.
- Conducting market and product research and cost analysis.
- Gaining experience of any new trade and customs instructions.

OSMAN GROUP OG Tech Subsidiary

Product Marketing Specialist | March 2020 - Jan 2021

- Created new solutions to add value to the company work field and enhanced the existing products.
- Generated price quotations as per the projects` needs.
- Developed effective marketing strategies and plans.
- Develop and maintain relationships with external vendors whose products or services will be needed for the product.
- Generated new leads.
- Conducted market and customers survey.

Internships

- Supply chain planner, Topazplast factory 2017
- Duty management at Lufthansa, Cairo international Airport. 2017

- **Summer Trainee: June- August (2016) Location: Wroclaw, Poland**

Participated in a volunteer exchange program for 8 weeks. We were dealing with social objectives (children, people with mental, physical disorder,)

- **Summer Trainee: January-March (2016) Location: Cluj -Napoca, Romania**

worked as an English Teacher Assistant in a secondary school. Also, I delivered sessions about my country, culture and our beliefs in public/private schools to children and adults.

Professional Development

Courses

- Digital Marketing Course / Windsor Educational Academy

Workshops

- Supply chain, (PDC) with the partnership of Ghabour Auto in Ghabour Academy.
- Arab League simulation of Model for negotiation in the Arab League

Languages:

- Arabic (Native)
- English (Fluent)
- French (Good)

Skills:

- Microsoft (Excel, PowerPoint, Word)
- Mac
- Research-oriented
- Communication Skills,
- Presentation Skills
- Analytics
- Digital

References:

- Available upon request