

## ANOOP JOHNY

### FINANCE PROFESSIONAL



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### PERMENENT ADDRESS

LEKSHMIVILA VEEDU  
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NILAKKAMUKKU  
KADAKKAVUR(P.O)  
PIN:695306

### PERSONAL INFORMATION

Date of Birth: 01/09/1996

Gender : Male

Nationality : India

Marital Status: Single

Passport No. : S5160823

Religion : Hindu

Father's Name: Johny

Mother's Name: Kala

Visa status: Visit Visa

## CURRICULUM VITAE

### **CAREER OBJECTIVE:**

To develop and discover my vision into pragmatic action, as a performance-oriented official of proper accounting track record, I want to activate my “self-branding” strategy in your organization with strong and healthy confidence. And To succeed in an environment of growth and excellence and earn a job which provide me job satisfaction and self-development and help me achieve personal as well as organizational goals

### **CAREER EXPERIENCES – 1 :**

#### **CASHIER - DEC 2017 - NOV 2019**

**ORGANIZATION:** MAHINDRA & MAHINDRA RURAL HOUSING FINANCE LTD

**COMPANY INDUSTRY:** NBFC

**DEPARTMENT:** ACCOUNTS

**JOB DESCRIPTIONS:**

- **CASHIER:**

- Cash deposition in bank.
- Recording daily transaction.
- Billing of customer payment.
- Tallying the daily payments.

- **CREDIT OFFICER:**

- In the absence of credit officer, I had done the same role of credit officer in company.

- **Key roles:**

- Customer verification and build good customer relations- Analyze applicant's financial status, credit, and property evaluations to determine feasibility of granting loans. Work with clients to identify their financial goals and to find ways of reaching those goals. File verification and doing processing and development Handling complaints and queries, Approve loans within specified limits, and refer loan applications outside those limits to management for approval. File approval etc.

## **CAREER EXPERIENCES – 2 :**

### **SALES OFFICER –MARCH 2020 – DECEMBER 2020**

**ORGANIZATION:** HDFC BANK LIMITED

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#### **KEYWORDS:**

- **Cash handling**
- **File verification**
- **Customer handling**
- **Tallying the payments**

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#### **SKILLS AND COMPETENCIES:**

Good communication skill.

Hard working, friendly and straight forward character.

An easily adapt to changing environment.

Good Listener, Team player And Goal oriented.

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#### **EDUCATIONAL QUALIFICATION:**

**BCOM WITH TAX PROCEDURE& PRACTICE (59.99%)** COMPLETED FROM **KERALA UNIVERSITY, KERALA, INDIA 2017**

**HIGHER SECONDARY (64%)** COMPLETED FROM **SREE CHITRA PUBLIC SCHOOL, PANDAKASALA, CHIRAYINKEEZHU, CBSE TRIVANDRUM, KERALA, INDIA 2014**

**SECONDARY (68%)** COMPLETED FROM **SREE CHITRA PUBLIC SCHOOL, PANDAKASALA, CHIRAYINKEEZHU, CBSE TRIVANDRUM, KERALA, INDIA 2012**

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#### **PROJECTS UNDERTAKEN:**

##### **Academic Project – B.com (Major Project)**

**Topic:** A study on customer satisfaction of Jaya Gas Agency, Varkala, Thiruvananthapuram

**Company:** Jaya Gas Agency, Varkala, Thiruvananthapuram

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**COMPUTER KNOWLEDGE:**

- All Internet Operations & E-mail handling
- MS Office 2007-Word, Excel, Power Point
- MS outlook

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**HOBBIES:**

- Internet surfing
- Playing cricket
- Travelling

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**LANGUAGES KNOWN:**

- English, Malayalam & Tamil

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**REFERENCE:**

Mr. Rakesh KR

Branch Manager

Mahindra & Mahindra Housing Financial Services Ltd

Trivandrum, Kerala, India.

Mobile: +91 9745812091

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**DECLARATION:**

I hereby declare that all the information furnished above is true to my knowledge. If appointed, I assure you, and that I will leave no stone unturned in carrying out my duties to your entire satisfaction.

**Place: Kerala, India**

**ANOOP JOHNY**