

CURRICULUM VITAE

MOHAMMED MUDASSIR K V

Mobile number: +971 559081676

E-mail ID: mudassirsayeed2748@gmail.com



OBJECTIVE:

Aim to perceive a challenging, rewarding and satisfying career. These allow me to grow with organization both personally to provide worldwide career path in this rewarding arena.

PERSONAL MISSION:

To utilize the maximum of all opportunities that come my way and to set a challenging and positive motive to every task I undertake.

ACADEMIC QUALIFICATION:

SCHOOL/COLLEGE	CLASS/DEGREE	YEAR	PERCENTAGE
Islamiah higher secondary school, Vaniyambadi.	HSC	2014	65
Islamiah higher secondary school, Vaniyambadi	SSLC	2012	70

STRENGTHS:

- Keen interest to learn new concept quickly.
- Ability to work under pressure.
- Responsible and shows accountability.
- Reliable, confident, honest and hard working.
- Multitasking Skills.
- Leadership Skills.
- Effective Communication.
- Analytical Skills.

COMPUTER SKILLS:

- Diploma in Computer Application (DCA).
- Working knowledge in MS Excel, MS Word.
- Good Knowledge in Tally ERP 9.

PROFESSIONAL EXPERIENCES:

- January 2013 to November 2017
Clothes 'N' Stuff – New Singaravellan silks and readymade showroom.
- Managed the cash register, including customer return.
- Performed minor alterations on dresses and shirts.
- Managed stocks and inventory
- Handled all customer complaints and returns
- Altered clothing upon request for customers
- Assisted customers with shopping including making outfit recommendations.
- Offered fitting rooms assistance and suggestions
- Managed displays year –round, including seasonal displays.
- Special- ordered items for customers upon request.
- Welcomed each Customer to the store and offered help as needed.

Dubai EXPERIENCES:

- Worked in “**Emarat Petroleum products**” as a “**Customer Service**” for 1 year from 2018 to 2019.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
- Greet customers entering establishments.
- Calculate total payments received during a time period, and reconcile this with total sales.
- Process merchandise returns and exchanges.
- Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
- Providing assistance to customers by filling gas tanks, washing windshields and checking engine oil and washer fluid.
- Working flexible hours and performing as a team member.
- Receives products from vendors, following correct procedures. Assist management in vendor check-in.
- Looking for and eliminating safety hazards; reporting unsafe acts or conditions to management
- Providing prompt and courteous customer service
- Following policies and procedures established to prevent loss of cash and merchandise due to actions by employees, vendors and customers
- Adheres to company policies when related to safety and security. Looking for and eliminating safety hazards; reporting unsafe acts or conditions to management

PERSONAL DETAILS:

NAME	:	MOHAMMED MUDASSIR K V
FATHER NAME	:	ZAHORUDDIN K V
DATE OF BIRTH	:	15-04-1997
GENDER MARITAL STATUS	:	MALE
RELIGION	:	MUSLIM
NATIONALITY	:	INDIAN
LANGUAGES KNOWN	:	URDU, TAMIL, ENGLISH, HINDI.
PHONE NUMBER	:	0559081676
E-MAIL ID	:	mudassirsayed2748@gmail.com

PASSPORT

PASSPORT NO	:	P5851933
PASSPORT DATE OF ISSUE	:	20-12-2016
PASSPORT DATE OF EXPIRY	:	19-12-2026

DECLARATION:

I hereby declare that all the statements mentioned above are true, complete and correct to the best of my knowledge and belief.

PLACE: Vaniyambadi

DATE: 17-04-2021

MOHAMMED MUDASSIR K V