

Curriculum vitae

Personal information:

Name: Hazem Mahmoud Al Zarka

Nationality: Egyptian

Place of Birth: Cairo Egypt : 12/9/1970

Religion: Muslim

Marital status: Married

Contact No: 0527961962 Dubai

Language: Arabic English

Mail: - hazem.elzarka@yahoo.com

Education History:

**B.Sc. Degree in Civil Engineering passed in June, 1993 from
Ein Shamas University _ Egypt.**

General Evaluation: Very Good

Project Evaluation: Excellent (Steel structure)

Summary of Experience:

Total No. of Experience: 27 years

No. of years in U. A .E: 20 years

No. of years in Egypt : 5 years

No. of years in Saudi Arabia: 2 years

Professional Experience:

United Arab Emirates (U. A. E):-

**Period: From 1 April 2018 up to 20 March 2020 working in Al
Oroba Company .**



Position Hold: Project Manager.

Name & Address of the Company: Aloroba Contracting Company LLC Dubai, U.A.E.

Project details:

Project name:40 villas+ health club .

Consultant: Arkitiknik international consulting Engineers.

Contract Value: 60 Million Dh

Job Entitles:

- Check structure shop drawing.
- Make subcontractor Payments.
- Check the requirement for works, materials and equipment as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.
- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

Period: From 7 March 2013 up to 21 Oct 2017working in Al Oroba Company .

Position Hold: Project Manager.

**Name & Address of the Company: Aloroba Constracting
Company LLC Dubai, U.A.E.**

Project details:

Project name:166 villas + Commercial Building B+G+2F+R .

Consultant: K&A CONSULTING ENGINEERS.

Client: AL Wasl.

Contract Value: 370 Million Dh

Job Entitles:

- Check structure shop drawing.
- Make subcontractor Payments.
- Check the requirement for works, materials and equipment as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.
- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

In Saudi Arabia

Period: from 1/8/2011 up to 15/2/2013.

Position Hold: Consultant structure Engineer .

Name & Address of the company: Alnaemy office

Position Details: projects in Alqasem University.

Project Value: 800million SAR .

Job Entitles:

- Check all constructions work.
- Check the contractor Payments.
- Submit the materials.
- Submit structures drawing.

Period: from 7/1/ 2011 to 20 July 2011

Position Hold: project manager.

Name & Address of the company: beken elemarate

Position details: 250 villas in Jazan.

Project Value: 230 million SAR .

Job Entitles:

- Check the requirement for works, materials and equipments as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.
- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

United Arab Emirates (U. A. E):-

Period: From 9 October 2009upto 31 December 2010.

Position Hold: Project manager.

Name & Address Of the Company: Aloroba Constracting company LLC Dubai, U.A.E.

Project details:

Project name:2b+G+4 Commercial Development ,Al Diyafa Road Dubai.

Consultant: Arkitektnik international consultant Engineer

Client AL SHAIKH MAKTOUM BIN JUMA AL MAKTOUM.

Contract Value: 80 Million Dh

Job Entitles:

- Check the requirement for works, materials and equipments as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.
- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

Period: From1 April 2007 up to 8 October 2009.

Position Hold: Project Manager

Name & Address of the company: Aloroba contracting company LLC Dubai , U.A.E

Project details :

Project name : Residential Building (2B + G + 16 + Gym + Roof) Al NAHDA FIRST ,DUBAI.

Consultant : Arife & Bint oak consultant office

Client : Utmost Properties

Contract value : 130 million Dh

Job Entitles:

- Check the requirement for works, materials and equipments as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.
- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

Period : August 2005 to march 2007

Position Hold : Project Manager

Name & Address of the company: Bin Shafar contracting

Company LLC Dubai, UAE

Project Details:

1-Project Name: Lab our Camp (G + 3 Floors)

Consultant : Bonyan Consultant Office

Client: H .H. Shikh Homdon Bin Rashid Al Maktom

Contract Value: 24 million Dh

Job Entitles :

- Check the requirement for works, materials and equipments as per the requirement and program of work.
- Check the program of work weekly and compare it with the approved construction program.
- Access claim of subcontractors and check the progress of their works in related to the program.
- Reduce the cost of project by employing minimum workers; avoid wastages of materials, man power and time with effective control over the site.

2-Project Name: Residential Building (G + 3 + Gym Floor) at Al waraqa

Consultant: M/s .Al Maktab Asry

Client: Said Bin Helwa

Contract Value: 12 million Dh

Job Entitles:

- Arrange for the weekly site meeting with the consultant and coordination meeting with subcontractors
- Coordinate and review the approval drawings and document.
- Prepare the correspondence and site document.
- Following up the subcontractor, materials and shop drawings for approval.
- Prepare the daily, weekly and monthly report.

Arab Republic of Egypt (A . R . E)

Period : May 2001 to August 2005

Position Hold: Construction Manager

Name & Address of the Company: Al Bana Contracting Company, Cairo. Arab Republic of Egypt

construction manager for the Following Projects:

- 1- Project Name: 10 Villas (G + 1 + Roof Floor)**
- 2- Project Name : 16 Residential Buildings (B + G + 4 +Roof Floor)**
- 3- Project Name : Administration Buildings (B + G + 4 + Roof Floor)**

United Arab Emirates (U. A. E):

Period: April 1995 to April 2001

Position Hold: Site Engineer

Name & Address of the Company: Al Azhar General Maintenance and Constructing Company, Abu Dhabi (U. A. E)

- **Project Name : 3 Buildings (G + 5)**
- **Consultant : Al Turath**
- **Contract Value : 30 million Dh**
- **Project Name : Cars Service Station**
- **Consultant : Cojican**
- **Contract Value : 18 million Dh .**
 - **3-Project : Mosque**
 - **Client : H. H. Sheikh Saroor AlNahian**
 - **Consultant : Al Turath**
 - **Project Value : 28 million Dh**

Arab Republic of Egypt (A. R. E.)

- **Period : December 1993 to February 1995**
- **Position Hold : Site Engineer**
- **Name address of the company: Egyptian engineer constructing company.**

Site Engineer for the Following Projects :

- 1- Project Name : Shopping Center + Residential + offices (G+ 4)**
- 2- Project Name : Residential Building (G+ 11 Floor)**