



Mutaz Adel ELkhras

20/06/1996

EXPERIENCE

Customer Services and Sales Coordinator at | EXPO 2020 | 09/2021 – 03/2022

interacting and approaching with the visitors
to selling the tickets and giving general
information about Expo 2020.

Handling cashier payments and able to use
BOS System.

Case Manager | Abu Dhabi Public Health Center | 01/2022 – 04/2022

Under Sundus Recruitment services

Call Center for HIP/HQP Programs Agent.

Follow up with the cases those affected by
Covid 19.

Direct the Medical team to the Specific
location.

Department of Health Disaster Crisis and
Systems Program (CRM)

Logistic Officer | HIP/HQP | AUH Airport & Florida Home Care 12/2020 – 05/2021

Follow up with the cases those affected by
Covid 19.

Direct the Medical team to the Specific
location.

Team Leader –Adidas Outlet Stores | Jumbo Group | 07/2020 – 12/2021 | Abu Dhabi

interacting and approaching with the
Customers to selling Adidas Sports gear.

Objective

To obtain a challenging position within
an established organization, in order to
undertake tasks and assignments that
will enable me to learn and diversify
my skills & expertise and become an
asset to the organization.



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Mutaz Elkhras



Twitter handle

Link to other online properties:
Portfolio/Website/Blog

Education

Bachelor of Computer applications
(B.C.A) Tilak Maharashtra University,
India.

Degree B+ | May 2019

General secondary school, Abu Dhabi
Secondary School | **May 2013**

Microsoft Certificate of SQL server
Management Studio

Disha Computer Institute |
Pune City | **FEB 2018**

Temporary Merchandiser | Jumbo Electronics | 11/2019 – 03/2021 | Abu Dhabi

Selling HP Laptops and Printers

Customer Happiness service

Freelancer | Vibes Events | 12/2014 – Present

Concerts and Exhibitors

Conferences and Big Events

Scanner and Customer services

Cashier and sales promoter

Languages:

- Arabic (Native)
- English (Fluent)
- Hindi (Intermediate)

Interests:

- Administration System
- Logistics
- Customer Services and sales.
- Management and Online
- Research

PERSONAL PROJECTS

Employee Recording Management System by using Microsoft Visual Studio, is

software system of employees companies.

Software Skills

- Software troubleshoots and Networking troubleshoots.
- Installing and resolving Printer issues.
- Essential of oracle SQL&PLSQL, Foundation in Java,VB.NET, and ability to use C++ Program.
- Perfect abilities at Microsoft office programs & on many computer programs.
- Basics of Python.

Volunteer

SKMC Hospital training as a User Support and reaches all the targets to improve all the tasks.

User Support is to make the user happy and trying to solve this issues in the same time such as (Remotely issues or Technical issues).