



ANU SHAJI

UAE Contact No : 00971503106957

Email Id : anushaji7598@gmail.com

**Permenant Address: Koliyod House,Kayyunni Po,
Pothukolly,The Nilgiris,Tamil Nadu**



OBJECTIVE

To become a successful professional and to work in an innovate and complete environment as a contributing member with commitment & dedication, where my educational & experience potential meets the needs of the Company

PERSONAL PROFILES:

Date of Birth : 03-03-1998
Nationality : Indian
Gender : Female
Religion : Christian
Marital Status : Married
Languages Known : English, Tamil & Malayalam

PASSPORT DETAILS:

Passport No : U4680134
Place of Issue : Coimbatore
Date of Issue : 04-03-2020
Date of Expiry : 03-03-2030
Visa Status : Visit Visa (Three Months)

EDUCATION QUALIFICATION:

- ♣ **Completed SSLC(State board) in Sacred Heart Matriculation Higher Secondary school with 73%**
- ♣ **Completed HSC (state board) in Sacred Heart Matriculation Higher Secondary school with 77%**
- ♣ **Completed my Bachelor of Computer Application in Dr. N G P Arts and Science college with 70%**
- ♣ **Completed my Master of Business Administration (specialized in Human Resource, Finance) in Dr. N.G.P Institute of Technology with 60%**

EXPERIENCE:

- ♣ ***6 month Worked as Accountant in FOCUS EDUMATICS, Coimbatore, India***

SPECIAL SKILLS:

- ♣ ***Aptitude for learning new skills and managerial capacity***
- ♣ ***Able to solve any difficult problems.***
- ♣ ***Willingness to work in a team and Inter personal skills.***

DECLARATION:

I hereby certify that the above mentioned Statement is correct & true to the best of my knowledge & belief.

ANU SHAJI