



**FAZIL HUSSAIN**

## ACADEMIC CREDENTIALS

- 2009-2012**      **DIPLOMA IN MECHANICAL ENGINEERING**  
Sankara Polytechnic College  
(Technical education, Tamil Nadu and AICTE, New Delhi. Coimbatore, India)
- 2005-2007**      **DIPLOMA IN MARINE MECHANICAL ENGINEERING**  
National Hi-tech college of Management and Engineering. Cochin, India.  
(Affiliated to ITES, KTES. Kerala, India)

## PERSONAL DETAILS

- Mobile No      +974 31131797  
Email Id      thfazil10@gmail.com  
Location      Doha - Qatar  
Nationality      Indian  
D.O.B      03/05/1986  
Gender      Male  
Marital Status      Married  
Visa Status      Work Visa transferable with NOC  
Driving License      Qatar & India

## COMPUTER SKILLS

- ❖ MS Word
- ❖ MS Excel
- ❖ MS PowerPoint

## CAREER SUMMARY

Experienced professional adept in the maritime industry with a diverse background spanning role from Marine Mechanical Fitter Trainee to Supervisor in Ship Building, Sales Engineer, and Procurement Coordinator. Adept at maintaining and repairing marine machinery and equipment with a keen eye for detail and a commitment to safety. Skilled in troubleshooting mechanical issues, vendor management, and contract negotiation. Proven ability to excel in fast-paced environments while ensuring adherence to regulations and best practices. Effective communicator with strong negotiation, analytical, and problem-solving skills. Thrives in collaborative settings and demonstrates leadership qualities in supervisory roles. Excels in delivering results through strategic thinking, cross-functional collaboration, and continuous improvement initiatives.

## KEY SKILLS

- ❖ Leadership
- ❖ Negotiation & Presentation Skills
- ❖ Documentation
- ❖ Compliance management
- ❖ Team Management
- ❖ Negotiation Skills
- ❖ Excellent Communication
- ❖ Analytical skill

## EXPERIENCE

### **SITE ADMIN COORDINATOR | DEC 2023**

AFSHEN TRADING AND CONTRACTING, DOHA-QATAR

#### KEY RESPONSIBILITIES

- Provide constant oversight to company assigned flights advising the supervisor, Maintenance Planning/Routing of any Irregularities/conflicts affecting the maintenance Plan
- Scheduled and prioritized daily maintenance activities, administered repair work order system and managed preventive maintenance tasks.
- Assist in administrative duties including maintenance of files, records, and all required documentation.
- Manage, train and monitor team members and team lead.
- Coordinated with Operations Routing, Maintenance Control, Production/Materials and Engineering to efficiently complete required maintenance tasks.
- Responsible and accountable for the performance of craft supervisors and tradesman for safety, quality and scheduling direct and coordinate shipyard operations within company policies and procedure.

### **SALES COORDINATOR | Jun 2020 – Nov 2023**

METRIC CRAFT MICRO MILLING, Kerala – INDIA

#### KEY RESPONSIBILITIES

- Update technical publications ensuring current revision status of all publications issued to Maintenance Planning department.
- Key player in improving overall maintenance performance scorecard through improved maintenance planning and scheduling.
- Minimized damage and repair costs through careful management and preventative maintenance planning.
- Prepared and conducted maintenance planning meetings with maintenance personnel and outside vendors.
- Determined maintenance tasks sequencing and bundling for each aircraft including buffer for unscheduled and non-routine items.
- Monitor PM performance with Maintenance Manager to ensure preventative maintenance tasks are effective and completed.

## LANGUAGES KNOWN

- ❖ English
- ❖ Malayalam
- ❖ Hindi
- ❖ Arabic
- ❖ Tamil

### **SALES AND MARKETING COORDINATOR | Jan 2013 - Dec 2019**

AL SAFEERAH TRADING WLL, Doha - QATAR– INDIA

#### **KEY RESPONSIBILITIES**

- Developing a deep understanding of the technical specifications features, and applications of the products or services being sold.
- Strong problem-solving skills to address challenges related to product availability, pricing discrepancies, and customer inquiries effectively.
- Analyze competitors' products and services to position company offerings effectively.
- Assist the sales team in selling technical products or services by providing technical information and support.
- Provide technical expertise on company products or services to customers.
- Prepare the duty schedule and payroll for the assistant. Sales engineers working under my department.
- Train the staff on multi-skilling
- Look after the Sales in daily assignments and daily duties to schedule for other sales engineers and technicians.
- Attend the daily operation meeting and HOD meeting.

### **SUPERVISOR (SHIP BUILDING) | May 2012 – Nov2012**

JJO MARINE COCHIN, (COCHIN SHIPYARD) KERALA-INDIA

#### **KEY RESPONSIBILITIES**

- Assist in administrative duties including maintenance of files, records, and all required documentation.
- Manage, train and monitor team members and team lead.
- Responsible and accountable for the performance of craft supervisors and tradesman for safety, quality and scheduling direct and coordinate shipyard operations within company policies and procedure.
- Supervise and coordinate the work of shipbuilding teams, including welders, fabricators, fitters, and technicians.

### **MARINE MECHANICAL FITTER TRAINEE (SHIP MAINTENANCE) |Jan 2008 – Aug 2008**

HOMA MARINE ENGINEERING WORKS, MUMBAI PORT, INDIA.

#### **KEY RESPONSIBILITIES**

- Using Tools, Machines, equipment's an Engineering technique to maintain and repair Marine Plant and Equipment to operational standard.
- Assisting in the maintenance, repair, and overhaul of mechanical systems onboard ships, ensuring they operate efficiently and safely.
- Learn to troubleshoot mechanical issues on board ships.

### **MARINE MECHANICAL FITTER TRAINEE | April 2007 – July 2007**

WESTERN MARINE ENGINEERING WORKS, COCHIN, INDIA

#### **KEY RESPONSIBILITIES**

- Assist in maintaining and repairing marine machinery and equipment.
- Learn troubleshooting techniques for mechanical issues.
- Aid in installing new mechanical components.
- Follow safety procedures rigorously.
- Maintain cleanliness and organization in work areas.
- Develop skills in reading technical manuals and diagrams.

## DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

**FAZIL HUSSAIN**