



SREEJITH SASIDHARAN
(Senior Accountant)

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Executive Profile

- **10** years of experience in managing Finance & Accounts activities encompassing financial analysis, book maintenance, reconciliation, auditing, taxation, accounts payables & receivables and cash flow management
- Proficient in managing finance functions involving determination of objectives and designing & implementing systems & procedures to facilitate internal control
- Skilled in monitoring inflow / outflow of funds; taking adequate measures to ensure optimum utilization of available funds towards the accomplishment of objectives
- Excellence in analyzing variances between projected & actual costs and implementing corrective actions to rectify the same
- Excellent communication & interpersonal skills with strong analytical, team building, problem-solving and organizational capabilities

Key Impact Areas

Financial Controls

Accountancy

Auditing

Taxation

Cash Flow Management

Variance Analysis

Liaison & Coordination

MIS Reporting

Education & Credentials

- Bachelor of Commerce (B.com) Under Kerala university-2009
- Pursuing M.com Finance Under Kerala university
- Other Courses
- DCFM (Diploma in computerized Financial Management from C - DIT India 2009
- Training in Auditing & Taxation from Accounting Academy in 2008
- Accounting Practice in Talley ERP-9, Peachtree.MS Excel from C - DIT India in 2009
- UAE Driving License from SDI – License No 687310

IT Skills

- Ms Office , Tally ERP & Peach Tree

Key Skills

Collaborator

Communicator

Innovator

Intuitive

Thinker

Career Timeline



Professional Experience

Century Int'l Group ,Sharjah int'l Airport Saif zone as Senior Accountant

**Nov'2014 to
Feb'2020**

Platino Ceramics India Pvt LTD, Kerala India as Accountant

Feb'11 to June '14

Unique Enterprises, Trivandrum, Kerala as Junior Accountant

Nov'10 to Jan'11

Taxation Consultancy, Trivandrum, Kerala as Junior Auditor

Oct'09 to Oct'10

Key Result Areas:

- Presenting a true and fair view of the financial position of the company by way of timely preparation of annual reports and ensuring analysis of expenditure on a monthly basis to control expenses
- Monitoring financial performance & submitting MIS reports to top management to facilitate decision-making process relating to profitability and cost of production
- Conducting variance analysis to determine difference between projected figures & actual expenditure and implementing corrective actions
- Attending & conducting internal audits, evaluating financial control systems with a view to highlight shortcomings and incorporating recommendations of External & Internal Auditors as per standard norms
- Implementing systems, procedures & manuals for preparation of statutory books of accounts like Ledger Scrutiny, Variance & Ratio Analysis, Balance Sheet and Financial Statement
- Checking contract analysis, financial documents and claims investigations
- Developing Purchase Book, Sales Book, Day Book, Stock Register, LG, LC Tender Bond and Performance Bond with relevant supporting documents
- Executing Inventory Control and checking accounts payable & accounts receivable all relevant Intervals
- Creating Fixed Asset Schedule, prepayments and provisions
- Inspecting Payments Vouchers with supporting documents

Highlight:

- Completed 6 audits successfully.

Personal Details

Date of Birth: 30th September 1986

Languages Known: English, Hindi and Malayalam

Address: P7, Saif zone Sharjah, UAE

Marital Status: Married

Nationality: Indian

Passport Details: K3752297 (Valid up to: April '2022)

Visa Status: Employment