

Curriculum Vitae

MUHAMMAD IRSHAD

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Abudhabi UAE



Career Objective

I am looking forward to associate myself with organizations where there is opportunity to share contribute and upgrade my knowledge for the development to self and origination served. I have taken up assignment in my career with a quest to manage higher responsibility and am looking forward to building to long team challenging career, with responsibility scope, which fully utilize my talent, capabilities and experience.

Educational info.

- **Diploma in A/C Mechanic**
India
- **Higher Secondary**
Board of Public Examination – India
- **Secondary**
Board of Public Examination – India

Qualifications & Skills

- Good communication skills and personality.
- Ability to listen analytically and act accordingly.
- Pleasing personality to interact with customers enthusiastically.
- Flexible and quick learner & Dedicated and hard worker.
- Able to handle customer complaints effectively.
- Ability to work under pressure with minimum supervision.
- Computer Literate

Work Experience

To utilize my excellent customer service and sales skills in a fun and energetic environment. Acquire practical experience from various job experiences so that I can do something well and figure out what I prefer from all of those experiences. I hope to have a smooth and successful career of my own style.

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|------------------|---|---|
| ❖ Company | : | GELATO DIVINO |
| Position | : | Sales Assistant, Cashier, Billing & Supervisor. |
| Duration | : | 5 Years |
| Location | : | Dubai mall, Al-ain mall, Al wahda Abudhabi |
| ❖ Company | : | M.K HYPER MARKET |
| Position | : | Sales Executive |
| Duration | : | 2 Years |
| Location | : | Bangalore, India |

❖ **Company** : INFOSES
Position : Call Center
Duration : 1 Year
Location : Mangalore, India

Duties and Responsibilities

- Greeting customers who enter the shop.
- Be involved in stock control and management.
- Assisting shoppers to find the goods and products they are looking for.
- Stocking shelves with merchandise.
- Answering queries from customers.
- Reporting discrepancies and problems to the supervisor.

Personal info.

Name : MUHAMMAD IRSHAD
Gender : Male
Date of Birth : 28-12-1991
Nationality : Indian
Civil Status : Single
Religion : Muslim
Languages Known: English, Arabic, Hindi, Kannada, Tamil, and Malayalam

Passport Details

Passport No. : L 3186009
Date of Issue : 18-06-2013
Date of Expiry : 17-06-2023
Visa Type : 3 Month Visit Visa

Computer Knowledge

Basic Knowledge Web Design
MS Office
Internet & E-mail

Additional Info

HOBBIES

Reading Books
Internet Browsing & learning new things

PERSONAL SKILLS

My personal qualities include being polite, easy to get on with and a good sense of humor whilst maintaining a committed and organized approach.

DECLARATION

I hereby declare that above mentioned details are correct and complete and best of my knowledge.

MUHAMMAD IRSHAD