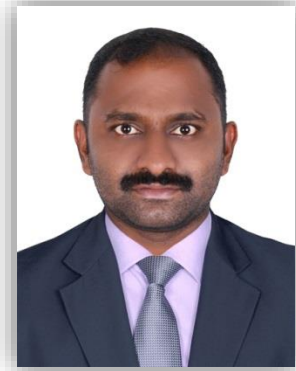


CURRICULUM VITAE



SHYAM LAL.G
International city
Dubai, UAE
Mob: +971 569896995
E Mail: getlal4u@gmail.com

OBJECTIVE:

Seeking a position as an supervisor or inventory accounts or store keeper where extensive experience will be further developed and utilized.

EDUCATIONAL QUALIFICATION:

- Plus Two/Commerce, intermediate: from board of higher secondary education, Kerala

TECHNICAL QUALIFICATION:

- Indian and Foreign accounting (SAMBAT) with the software of tally , Peachtree, Quick Books, Tradeasy Institution: Sreesankaracharya computer center ,Kannur.

EXPERIENCE

- 6 months working Experience as accounting faculty in GTECH COMPUTER EDUCATION, Nileshtar.Kerala,India
- Working as an accountant in TRADE MAX AGENCIES for 5 and half year Kerala,India
- Working as an supervisor and inventory accounts in DIVISORIA SUPERMARKET DUBAI from 2016 to still date

DUTIES AND RESPONSIBILITIES

- Handling F&B products
- Uploading details of stock in company software
- Receiving products with appropriate codification and assuring quality of products
- Comparing and verifying the items with invoice from supplier and storing it in the inventory system
- Handling cash counter POS system
- Carry out customer survey /customer profile survey / leaflet survey.

- Ensure that all refunds / exchanges are done as per the CCO procedure.
- Check out all items in the leaflet is available.
- Endure that all trolleys and baskets are clean at all times.
- Handle all the cash and control
- Ensure all staff applies golden rules

PERSONAL PROFILE

Father's Name	:	P.Gopalan
Date of Birth	:	09/05/1992
Nationality	:	Indian
Religion	:	Hindu
Marital Status	:	Single
Language Know	:	English, Malayalam, Hindi and Tamil
Gender Status	:	Male

COMPUTER SKILLS

Microsoft Word
 Microsoft Excel
 Microsoft PowerPoint
 Tally
 Peachtree
 Quick Books
 Treadeasy
 MYCOM (inventory software)
 POS (CASH COUNTER)

Reference

- Shaji K
HOD of Commerce (Manual Department)
- Shanavas M
HOD of Commerce (Manual Department)
Sreesankaracharya Computer Centre ,Kannur.
- Jithesh Vijayan M
Director of Gtec computer education Nileshtar
- Mahmood M
Managing Partner of Trade Max Agencies
- SANGEETH
Chef Accountant of Divisoria supermarket

DECLARATION

I hereby declare that the above-furnished details are true to the best of my knowledge and experience. If I am offered an opportunity to work, I will discharge the duties entrusted to me to the best of my capacity and to the entire satisfaction of my superiors

SHYAMLAL.G