SALIMALI

SENIOR ACCOUNTANT M.com

<u>Personal</u>



salimsamg@gmail.com Valid UAE Driving License

+971-554954451

BUSINESS BAY, DUBAI (UAE)

Basic details: |5 year's UAE work experience Total 10 Years' Experience in Accounts & Operations | | Accounts Receivables, Accounts Payable, Payroll, VAT |

Statement

| Experience in JD Edwards Oracle, Tally, Quick Books, Al Ameen & customized soft ware's and MS Office packages | Passport No: T3283845 | Visa Status: Employment |



Malayalam – English &Hindi - Arabic -Mother tongue Proficient Intermediate

LATEST UAE WORK EXPERIENCE

1) COMPANY: DICON INVESTMENT LLC, POSITION: SENIOR ACCOUNTANT – A/R

DURATION: MARCH 2018 TO NOVEMBER 2021.

- Daily Cash and bank reconciliation.
- Supervising the reconciliation of Various Cash Control Accounts like noqodi, CBD, GIT, Etc...
- Making the vendor (COS) payments as per the company's agreements.
- Computation of staff commission for payroll.
- Provide various reports to the management like revenue breakup, staff performance, etc...
- Finding out staff mistakes if any.
- Supervision of Jr. Accountant and Cashiers (12 Branches)
- Finalization of P & L account and balance sheet.
- ✤ Liable for VAT Filing with Federal Tax Authority.



2) COMPANY: SENS STORY TRADING LLC, POSITION: FINANCIAL ACCOUNTANT

DURATION: MAY 2016 TO MARCH 2018

- Costing of Imported Products.
- Finalization of P & L account and balance sheet.
- Dealing of Petty Cash.
- Making the vendor payments as per the company's agreements.
- Preparation of various MIS to the management.
- Reconciliation of bank accounts.
- Ensure sufficient bank fund and assisting the cash controller.

3) COMPANY: HDFC HOME LOANS, POSITION: SALES OFFICER

DURATION: APR 2014 TO SEP 2015

- Preparation & handling of sales contract with Sellers and buyers.
- Prepare customer's statements.
- Prepare monthly accounts of customer's receivables, advances and earnest money.
- Generate monthly achievement reports.
- Determine payment schedules with Credit Control Department.
- Initiate collection efforts to successfully boost collections.
- Investigate and resolve billing and account discrepancies by making customer account reconciliation.
- Manage and resolve customer enquiries.
- Identify seminar and speaking opportunities for company promotion
- Manage company confidential files.

4) COMPANY: MAGMA FICORP LTD, POSITION: SALES SUPPORT

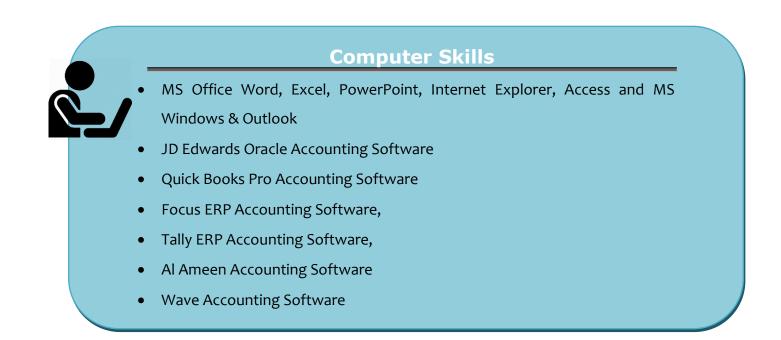
DURATION: JUN 2010 TO JAN 2013

- Investigate and resolve billing and account discrepancies by making customer account reconciliation.
- Represent the company at seminars and trade shows.
- Manage and resolve customer enquiries.
- Identify seminar and speaking opportunities for company promotion.



CourseUniversity/ BoardYear of Pass out• M.Com (Master of Commerce) >>>PRIDE>>> 2014• B.com (Bachelor of Commerce) >>>University of Calicut>>> 2010

CPT & ITT >>> ICAI >>> 2012
CMA (USA) >>> CIMA >>> ****



DECLARATION



DATE: 11-11-2021 PLACE: DUBAI