

Syed Magbool Basha
Liss Arcade, 3rd Floor
Arekere, BGR Road,
Bengaluru, Karnataka
India.

Dear Hiring Manager,

My name is Syed from India. I have Fifteen years of experience in retail and I am very interested in your company's Retail Store Manager position, after reviewing your job description, I believe that I am a good fit for this role. My experience working in retail operations has allowed me to display my proficiency in running a store. I have proven my leadership ability by assisting with the growth of the company's profit margins and sales while maintaining a positive image of the brand, which is crucial for the success of any retail store.

As a retail store Manager, I have proven my ability to identify sales-driving opportunities and create an organized and process-oriented environment, this was achieved through the use of leadership, analytical, and conflict-resolution skills. I have proven my ability to maintain a positive image of the brand by managing day-to-day store operations to provide a consistently superior guest experience.

I am very interested in working for in your company and look forward to discussing the Retail Store Manager position further.

Sincerely,

Syed Magbool Basha
+917013377134 (What's App num)

SYED MAGBOOL BASHA

Store Manager



Liss Arcade, 3rd Floor, Arekere
gate, BGR road, Bangalore-76.,
india
DOB: 17 Apr, 1984



+917013377134 (What's App Number)
mbsyed73@gmail.com



Passport: W5798571
Issue: 23/09/2022
Expire: 22/09/2032

PROFILE

Experienced store manager with an impressive track record of turning around store sales through the implementation of tactics focusing on operational efficiency.

EDUCATION

05.2004 - 04.2007 Bachelor of Science, Vikas Degree College, Kadapa, AP, India.

EXPERIENCE

12.2022 - present

GMK Enterprises (Electronics Store) Kadapa, Andhra Pradesh, India.

Store Manager

- Oversee daily operations to ensure the smooth and efficient functioning of the store.
- Maintains stores staff by recruiting, selecting, orienting, and training employees.
- To lead and motivate the store team, develop and improve all staff to reach and maintain a high level of customer service and selling skills.
- Responsible for roster planning to ensure sufficient manpower at all time.
- Review and implement visual merchandising displays to boost sales.
- Achieves financial objectives by preparing an annual budget, scheduling expenditures, and analyzing variances.
- Maintain a proper records of stocks and conduct periodic checks to ensure accuracy and prevent discrepancies.
- Train and coach retail staff on store operations, new merchandise launches and promotions.
- Maintain store cleanliness, organization and safety standards to provide a pleasant shopping environment.
- Secures merchandise by implementing security systems and measures.
- Protects employees and customers by providing a safe and clean store environment.
- Ensure excellent customer service by addressing customers complaints and resolving issues promptly.
- Maintains the stability and reputation of the store by complying with legal requirements.
- Determines marketing strategy changes by reviewing operating and financial statements and departmental sales records.

01.2012 - 11.2022

Fortune Solutions(Electronics and Home Appliances) Kadapa, Andhra Pradesh, India.

Store Manager

- Handling complete store operations, sales, and customer service.
- Create some business strategy to attract new customers, expand the store traffic, and enhance profitability.
- Managed merchandise levels and store appearance and visual display arrangements.
- Managing and motivating a team to increase sales and ensure efficiency.
- Maintains a database of potential customers and initiates regular follow-up.
- Resolve all customer's concerns on product quality payment problems and service issues.
- Opened and closed store as required by personal schedule.
- Bank deposits and maintain financial records.
- Ensuring zero complaint position daily.
- The proper process of Inward and outward of stock.
- Organizing special promotions displays and events.
- Proper process of inward and outward of stock.
- Responsible for security and cleanliness of the store.

11.2010 - 08.2011

Binzagar Unilever,Jeddah, Saudi Arabia.

Warehouse Executive

- Responsible for the organizing and delegation of all activities performed in the warehouse.
- Received products from the vendor's deliveries and unloaded material.
- Update the product inventory as products are received and added to our inventory.
- Responsible for the planning and controlling of overall activities in the warehouse.
- Checking on cargo content to decide the storage plan at the warehouse.
- Prepared cargo handling schedules with timeline and resource factors in mind.
- Compare packing lists to company purchases orders and ensure that the products in each delivery match the packing list.

05.2007 - 08.2010

Digital Home Centre, Kadapa, Andhra Pradesh, India

Retail Supervisor

- Greet, Welcome, and assist customers daily basis.
- Maintain outstanding store condition and visual merchandise standards.
- Make sure pricing is correct, work on store displays.
- Maintain inventory and ensure items are in stock.
- Organize and assist customers with product selection.
- Prepares and makes bank deposits and maintains financial records such as the daily journal.
- Ensure standards for quality, customer service, and health and safety are met.
- Maintain store cleanliness and health and safety measures.
- Responding to customers' complaints and comments.

PERSONALITY

- ✓ Communicative
- ✓ Punctuality
- ✓ Creativity
- ✓ Organized

SKILLS

- ✓ Multitasking
- ✓ Time management
- ✓ Decision making
- ✓ Leadership abilities
- ✓ Organization skills

LANGUAGES

English	<div></div>
Hindi	<div></div>
Urdu	<div></div>
Telugu	<div></div>
Kannada	<div></div>

SOFTWARE SKILLS

MS Office	<div></div>
Tally ERP	<div></div>
SAP	<div></div>