

CURRICULUM VITAE

NOUFAL SHANI THEKKUMBATH

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Objective:-

I am self-motivated, ambitious and eager to learn. I am a responsible individual with strong communication skills and work ethics besides being creative, focused and highly determined. I am willing to take responsibility and work independently. At the same time, I can work well in teams.

Looking for both personal and professional growth makes me capable of working confidently under pressure, being bilingual gives me the chance to function efficiently in both English and Arabic. My background and growing up experience has given me a deep insight in the culture and society together with a wider scope in the world of business.

Personal Attributes:-

Accuracy, Excellent organizational skills, confidentiality, planning and time management.

Initiative, reliability, stress tolerance, customer-service orientation, willingness to work in flexible schedule and high workload.

Educational Attainment:-

- ❖ HIGHER SECOUNDARY H.S.E BOARD KERALA 2014 – 2016
- ❖ METRIC EDUCATION H.S.E BOARD KERALA 2013- 2014

Computer Skills:-

- ❖ M S Office
- ❖ M S Word
- ❖ M S Excel
- ❖ Internet & Mail Checking

Work Experience:-

- Store Manager
 - SOCH Apparels Pvt Ltd 2016-2018
 - Islamic Design House Under hpa retail venture 2018-2019
 - Fashion fabric madina zayed

Al manthour street Abu Dhabi UAE Receive cash or payment in any authorized modes from customers, issue receipt/bills against their purchase, reconcile cash/credit receipts with sales figures and prepare daily cash summary report for submission to the finance department.

Answer customer queries professionally, either in person or over the phone. Provide professional till point service, maintain personal grooming standards and deal efficiently with customer complaints. Monitor the use of petty cash and submit accounts periodically to the manager.

Ensure complete and thorough knowledge of all menu and daily specials to describe and recommend when required.

Make order and serve all beverages according to the standard, provide friendly, courteous and efficient service to ensure customer satisfaction.

Greet and assist customers.

Work in store manager and cashier

Suggested all kind of display of merchandise and monitor stock supply, provide weekly sale, monthly inventory report.

Responsible for receiving and counter-checking of new deliveries, carries out other duties as required by management.

Visual Merchandiser:-

Provided excellent product information

Demonstrated features and operation of products arranged product displays and monitor stock supply

Assisted in design works.

Languages:-

- Arabic, English, Hindi.

Qualification:-

Qualified, trained and experienced to manage multiple tasks simultaneously keeping in view the interest of the and the organization

Qualified to deal with different nationalities cultures exceptional listener and communicator who effectively conveys information verbally and in writing

Dependable, responsible contributor with committed to excellence and success

Personal Data:-

Nationality	:	INDIA
Birth Date	:	10/12/1996
Sex	:	Male
Marital status	:	Single
Religion	:	Muslim
Passport No	:	U7801033
Visa Status	:	Visit Visa

Declaration:-

I hereby solemnly declare that the particulars given above are true and correct to the best of my knowledge and belief.