

CURRICULUM VITAE



Aneesh B P

Processing more than 16 years of experience of working in diverse financial positions with multiple companies, I have gained an extensive insight within this field. My key accounting and financial competencies include, but are not limited to, maintaining financial records, managing budgets and forecasts, reconciliations, cash management, preparation of financial statements and Accounts finalization.

Professional Experience

Career Objectives:

To work for a progressive organization which provides ample opportunities for creativity and career development in a highly competitive environment in a challenging and responsible position that offers the opportunity for advancement and utilizing my skills to show best of my caliber.

Academic Qualification

Master of commerce (Finance)

MaduraiKamaraj University, India
(2004 – 2006)

Bachelor of Commerce (taxation

law & Practice) Kerala University,
India (2000 - 2004)

CONTACT

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PORTFOLIO

Linkedin:-

<https://linkedin.com/in/aneesh-bp-9a5a3227>

GCC Experience

❖ **UNIVERSAL COLD STORES TRDG Co. LLC. (FMCG) in Saudi Arabia as Accounts Supervisor, Nov 2009 – Oct 2018**

Indian Experience

- ❖ **SreeKrishna Agencies, Kerala as Accounts Administrations Manager Feb 2019 – Mar 2022**
- ❖ **Cyberia Systems and solutions (IT). Kerala as Senior Accountant Aug 2005 -Nov 2007& Dec 2008 - Jun 2009**
- ❖ **Harikumar Associates (Auditing firm), Kerala as Audit executive Aug 2003 - Aug 2005**

Details of Professional Work Experience

Accounting & Auditing

Handled day to day & period closing accounting works and management of accounting department.

Bank Reconciliation

- Coordinating various branches
- Compare the deposits & payments.
- Adjust the bank statements & cash account.

Accounts Receivable & Accounts Payables

- Reconciling by verifying entries and comparing system reports to balances.
- Preparing analyses of accounts and producing monthly ageing reports.
- Follow up receivable collection & process of payments.
- Recording Petty cash Expenses and other income.

SKILLS

- Accounts finalization
- Corporate finance
- Accounts payable
- Accounts receivable
- Inventory management
- Payroll
- Branch accounting
- Cost allocation
- MIS reports
- Auditing
- Ad hoc reporting
- VAT / GST / Income Tax
- Cash flow & Fund flow statements
- Microsoft office
- ERP – Oracle, tally, Peach Tree, Quick books, Orange, Al Amen, Soware.

LANGUAGE

- English
- Malayalam
- Hindi
- Arabic

DRIVING LICENCE

Indian

- Up to 07/2023

Saudi Arabia

- Up to 07/2020

Personal details

Name : Aneesh B P
Date of Birth : 28-05-1982
Nationality : Indian
Sex : Male
Visa status : Visit visa
(Expire on 20-06-2025)
Passport number : M 4547357
(Expire on 14-01-2025)

Branch Accounting

- Cash and goods transactions to Head Office, Bank, and other Branches.
- Reconcile Total Product Activity.
- Check & recorded Inter Branches Transactions.
- Record Branch Expenses.
- Monitor Direct Purchasing.

Inventory Management

- Mention clear discretions
- Track Products Transactions
- Physically count inventory
- Correction of stock by Adjusting Entries.

Payroll

- Preparing net salaries considering deductions and withholdings and process WPS.
- Update general ledger and payroll files.
- Resolving payroll issues.
- Organising and safe custody of all employees related documents.

Taxes

- Calculate VAT, GST, income & other taxes
- Inputting data from financial records into tax return software or databases

Budgeting

- Prepare budget reports and monitor spending
- Determining budget allocations
- Financial forecasting for future financial requirements

Finalization and Report

- Prepare Inventory reports and pass adjusting entries.
- Check and reconciled books of accounts is correct, perfect and accurate.
- Closing General Ledger at the end of the accounting period
- Preparation of financial statements.
- Prepare other Ad hoc Reports for managements.

Auditing

- Examining company accounts and financial control systems.
- Ensuring that assets are protected.
- Prepare reports, commentaries on financial reports.
- Cash and Goods inventory.
- Coordination with External Auditors.

I hereby certify that all the above furnished information is true the best of my knowledge and belief.