

CURRICULAM VITAE



**GOPAKUMAR M
SIVAM(HOUSE)
CHULLIPPARA (PO)
VALAKULAM(VIA)
VENNIYUR, TIRURANGADI.
MALAPPURAM-676508
KERALA
MOB: +91 9447178161
EMAIL: gopakumarm.m@gmail.com**

Objective:

To be a part of a professionally managed company with a scope for a challenging career, opportunity for learning, excellence and continuous improvement coupled with growth and individual development.

Work Experience

MAXVALUE CREDITS AND INVESTMENT LTD.(Oct 2021 to Dec. 2021)

As Branch Manager:-

Nature of Work: Processing of Gold loan, Vehicle loan,Business Loan and Recovery.
Branch Administration and target achievement also include the work profile.

AR Associate Calicut (Nov 2020 to June 2021)

Vehicle loan processing agent, conduct field report about the Loan customer for various Banks like CSB, Muthoot , CholaMadalam,Manappuram, Tata finance , TVS etc

UAE EXCHANGE & FINANCIAL SERVICES LTD AS AN BD HEAD MANAGER - (OPERATION AND AGENCY) FROM DEC.2007 TO JUNE 30/2020

- Product Head for Marketing and Business development of the branch for Whole sale dealers, and HPC and NRI customers.
- Good exposure to the back office profile with work experience in the field of cash, foreign currency, Insurance, Ticketing finance and banking
- Dealing with instant money transfer such as, Money Gram & Express Money ,instant cash ,Ria Money transfer etc ...
- Dealing with outward remittances (TT), Foreign currency DD, Go cash, Multi currency card etc..
- In warding All Documents & Maintaining MIS Reports.
- Rate Quoting to Forex customers
- Assisting Branch staff for daily smooth function of the branch.

- Serving customers as a Manager and handling customer complaints with in stipulated time. **As a Business Development Head for** Agency business, Handling Five branches and promote Agency business around Hundred Agency locations, for Foreign exchange, Travel and Money Transfer.
- Secondly: Coordination of Loan recovery among the branch, for Gold loan and Vehicle Loan. As part of Audit, Franchisee Audit also done at Various Foreign Exchange Agency Location.

**HPC OUTLET (Hindustan Petroleum Cooperation) LTD AS A
Customer Service Executive / Cashier/Manager FROM MARCH 2000 TO March 2004**

- Serving customers as a customer care executive and handling customer complaints with in stipulated time.
- The Administration of petrol Boys
- Stock And co-ordination with the Company
- Responsible for the entire setup of the Petrol Pump.

WORKED AS A SUPERVISER UNDER GOVT.OF KERALA DEPARTMENT OF ECONOMICS & STATISTIC DURING THE YEAR 1998 FOR A PERIOD OF SIXMONTH (CERTIFICATE AVAILABLE)

Worked as a Trainee with Urban and Service Co-operative Bank for a period 3 Month

Worked as a Manager and Account of Marketing Institution (whole sale Distributor of mattresses,Fibre Products and Imported furniture in 3 Districts)from 2004 to November 2007

- The Co- ordination of Marketing Executives
- Direct Enquiry for Taking order
- Collection of Payment and market visit
- Take care of Entire cash among the Sales Executives
- Preparation and finalization of the Imported Products through internet and transaction of fund.

Educational Qualification

HIGHER DIPLOMA IN CO-OPERATION (STATE CO –OPERATIVE UNION 1996

- **Bachelor of Economics** from Calicut University, 1994
- **PRE-DEGREE** (University of Calicut 1988)
- **S.S.L.C** (Board of public Examination, Kerala.)

Technical Qualification

- LBS Centre for Science and Technology Data Entry and Software Operation
- .Institute of Human Resources Development for Electronics
- Type Writing English Lower
- Knowledge in Forex software 2x application exchange on net , en export & **Fossil**

- Windows, Ms Office, Excel. Word, Outlook Etc...

Skills:

- Hard working, Positive attitude & Aptitude to learn & apply.
- Effective team player with communication and interpersonal skills.
- Team leadership, understanding ability, loyal.

Reference

Available on request

PERSONAL DETAILS:

Name	:	GOPAKUMAR .M
Date of Birth	:	01/04/1971
Marital Status	:	Married
Religion	:	Hindu
Cast	:	Nair
Nationality	:	Indian
Languages Known	:	English, Hindi and Malayalam

PASSPORT DETAILS

Passport Number	:	N7112874
Place of Issue	:	MALAPPURAM
Date of Issue	:	08/02/2016
Expiry Date	:	07/02/2026

Declaration:

I hereby declare that the above-mentioned information is true to the best of my knowledge and belief

01/12/2021

GOPAKUMAR M