

**MOHAMMED NADEER**

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**SALES ATTENTENT AT ADNOC DISTRIBUTION**



### **CAREER OBJECTIVE**

To build a career with growing, reputed and reward-oriented organization with committed and dedicated people. This will help me to explore myself fully and realize my potentials willing to work as a key-player in challenging and creative environment.

### **EDUCATIONAL PROFILE**

Course	Name of the Institution	Board	Year of passing	Percentage
SSLC	PERALASHERRY AKG GHSS	Board of Higher Secondary Examination, Kerala	2005	48 %
H.S.E	PERALASHERRY AKG GHSS	Board of Higher Secondary Examination, Kerala	2008	60 %
ITI	ITI ELECTRONICS	NCVT	2010	60%

### **EXPERIENCE**

**Worked as a Sales executive in MKgroup of company in UAE**

**Currently working as a sales attendant in ADNOC DISTRIBUTION UAE**

**Key responsibilities and accountabilities**

- Ensure compliance with the company policy by both the company and the customer.
- Control credit and accounts receivable according to company guidelines.
- Effectively make use of the merchandise to maximize shelf space at dealer outlets.
- Provide information to Sales Manager on product movement of all models/brands for optimum stock ordering.

**Duration: - 2 YEAR (2011 TO 2013)**

**Reporting to: - Sales Manager**

**Reporting Relationships: - Depot Head and Area Supervisor.**

### **SPORTS AND CULTURAL ACTIVITIES**

- ❖ Participated in inter college **football tournament** at district level.
- ❖ Won gold medal for short put , discuss throw

### **STRENGTHS**

- ✓ Confidence, Effective communication skill, Positive attitude
- ✓ Creativity, Flexibility, Motivating others, hardworking, Eager to know new things.
- ✓

### **DRIVING LICENCE**

<b>Number</b>	<b>Date of Issue</b>	<b>Board / Section</b>	<b>Country</b>
194501	10-07-2017	RAK-UAE	UAE

### **COMPUTER COMPETENCY**

→ Completed MS Office& Internet Application course2010 at Gtech

### **LINGUISTIC ABILITIES**

<b>LANGUAGE</b>	<b>SPEAK</b>	<b>READ</b>	<b>WRITE</b>
ENGLISH	✓	✓	✓
MALAYALAM	✓	✓	✓
HINDI	✓	✓	✓
THAMIL	✓		

### **PERSONAL PROFILE**

Name : Mohammed Nadeer  
Date of Birth : 06<sup>th</sup> oct, 1988  
Gender : Male  
Marital Status : Single  
Religion : ISLAM  
Nationality : Indian  
Passport No. : J5448665  
Visa Details : Visa  
Reference : Available on request

### **DECLARATION**

This is to declare that the above mentioned details are true to the best of my knowledge and for any of them to be proven false; I am ready to face the consequences arising there forth.

Place: Dubai,

Date: