



MAAZ FARID BAIG

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Bafta Plaza, Mankhool, Burdubai, Dubai,
122002, UAE

Birth Date
17/05/1991

Nationality
Indian

SKILLS

Project Management

Quality Control

Operational Analysis Expert

Design Inspection

Microsoft Office

LANGUAGES

English

Hindi

Urdu

PROFILE

Talented professional with in-depth 4 years as a Project Engineer in 5-star Luxury hotel projects and a Civil snag Executive FM in a Multinational company for quality inspection/snagging/Fit-out/day to day operation in luxury residential high-rise building.

To seek a challenging job in a growth-oriented organization, where I could further develop my skills and abilities with mutual growth perspectives according to my potential. Be successful while undertaking task that would allow me to initiate and take control so as to achieve target in the best possible way.

EDUCATION

**MBA In Operation Management (PGDM-HB), Welingkar Institute
Of Technology And Management**

Mumbai | 2018 - 2020

**B.A In Interior Design (Degree), Mahatma Gandhi University
(MGU)**

Mumbai | 2012 - 2015

BCom (Degree), Mumbai University

Mumbai | 2006 - 2011

EMPLOYMENT HISTORY

Civil Snag Executive, Jones Lang La-Salle (JLL)

Mumbai | 2019 February - 2020 July

Site Name: - LODHA PARK (7 Acre Luxury Residential High Rise Buildings).

- Responsibilities: - Managed Apartments Snagging, DE-snagging, Final Handover from construction management team - (Lodha).
- Maintained Fit-Out work and Day to Day building Operation.
- 80% apartments taken handover from client and Final key Handover to Tenant.
- Also managed Banquet Hall, Swimming pool area, Garden area and Podium handover.
- Maintained Pre and Post KHO snag points given by clients in order to make them satisfy by taking follow ups with CM team and getting work done on a Target date.
- Reward: - Certificate of appreciation.

Project Engineer, IHCL-Taj Hotels Resorts and Palaces

Mumbai | 2016 June - 2018 November

Site Name:- Hotel Taj Mahal Palace and Tower (5 Star)

- Responsibilities:- Site Execution of a Luxury Hotel Projects.
- Preparing BOQs, BOI, JMR sheet measurements according to the budget, also sending it to a Contract vendors and making comparison of a selected vendors and finalizing them.
- Executed 272 hotel rooms of Taj mahal tower with 16 floor guest lobby.
- Also Executed jiva spa & Guest Lobby (Taj Mahal Palace).
- Managed challenging project (Fitness center) of 4500sqft area in 45days from wall demolition stage to final finishing stage and handover it to Hotel GM. (Taj mahal palace).
- Expertise in snagging and can look into micro detailing's.
- Vendors selection for the upcoming projects, taking follow ups and Clearing their payments after work completed.
- Good experience in correcting layout plans and decision making on challenging sites.
- Knowledge of Purchase orders, Billings, Budget control etc.

COURSES

Tally 9.0, Keerti Computers

2010 March - 2010 July

HOBBIES

Photography, Tracking, Tours & Travelling, Fitness Activities, Sports.

EXTRA-CURRICULAR ACTIVITIES

Participate in company events- Sports, Designing, Tours and tracking.

PERSONAL DETAILS

Passport Number :- N4219397

Date of Issue :- 21/10/2015

Place of Issue :- Mumbai (India)

Visa Type :- Visit Visa (3 months)

I hereby declare that, the above written particulars are true to the best of my knowledge and belief.

Place:- Dubai

Maaz Farid Baig