

# Brigily Sam

## PROJECT MANAGER

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## Objective

### Key Qualification & Introduction

Project Conceptualization — Project Execution — Quantity surveying — Innovative Construction Measures — Material Testing — Coordination with clients consultants/contractors — Quality control and Quality Assurance

Top-Notch Project Professional Offering a Successful Career spanning 16 Years, Seeking to steer technical operations at Senior Level, in the Construction Sector.

I Direct and supervise the activities assigned specialist to the projects during engineering and construction phases, Co-ordinate and monitor the progress of work performed by licensors, engineering and EPC contractors. Identify any bottlenecks and recommend corrective action to ensure smooth and timely completion of each project, Ensure proper co-ordination between the project management team, end user and Engineer/contractor and other parties involved in the project to ensure proper progress of the project.

### Profile at Glance

- An accomplished professional with over 17 years' experience in Construction sector in Projects having strong academic qualifications and a wide knowledge base together with rich, pioneering experience.
- Extensive experience in managing large & small multiple location construction projects involving accountability for design as well as execution.
- Hands on experience in dealing with external consultants, architects, contractors and Government Authorities. Demonstrated ability to handle project meetings successfully.
- Effective time management and prioritization abilities with a track record of excellence in planning, performance and execution.
- Able to work and excel under demanding and diverse work environments. Proven track record of building excellent project teams.

## Education

Master of Engineering Aug 2009 - Apr 2011  
Karpagam University  
Structural Engineering

Bachelor of Engineering Sep 1996 - Apr 2000  
Manonmaniam Sundaranar University  
Civil Engineering

HSCC Jun 1994 - Mar 1996  
Tamilnadu State Board-General Education

SSLC Jun 1984 - Apr 1994  
Tamilnadu State Board-General Education

## Skills

AutoCAD



MS Office



MS Project



## Interests

Trying the new Advanced methods in Construction. Investigative occupations frequently involve working with ideas. Involve work activities that include practical, hands-on problems and solutions

## Work experience

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### Project Manager

Apr 2020 - Present

#### Winglaze Industries, RAK, UAE

Project: Interior and Maintenance works for Villas and Offices, Supply & Installation of UPVC and Aluminium Windows & Doors for various locations in UAE

- Business relationship management, Project planning, budget management and Effective vendor management
- Provide and promote high standards of professionalism, integrity and leadership throughout the life of project
- Negotiate, define, communicate and manage the scope of project
- Certify sub contractors' invoices and endorse for payment. Review cost variations and provide recommendation/trends to management.
- Full time supervision of All construction works / activities for the project
- Day to day correspondences including contractual issues
- Scrutinize and check working drawings received from Architects /designer
- Certify sub contractors' invoices and endorse for payment
- Follow up with contract and purchase managers for procurement of materials, manpower and subcontractors

### Assistant Resident Engineer

Jul 2016 - Mar 2020

#### Access Engineering Consultancy, Dubai, UAE

Project : Construction of Residential Apartment 3B+G+13 Floors+Roof (4.5 Lakhs Sq.ft) and Commercial Building 3B+G+M+6 Floors+Roof (2 Lakhs Sq. ft) and 3 nos. G+2+R Residential Building (25000 Sq.ft each) + 3 nos. warehouses (25000 Sq.ft each) + 5 nos. luxury villas

- On-site design co-ordination and issue of drawings / clarifications
- Organize approval to contractors shop drawings, product data sheets, samples, method statement and Inspection requests
- Monitoring the progress of work with the Master construction schedule
- Prior flagging of anticipated bottlenecks and analysis of its reasons
- Quality assurance and control to ensure conformance to drawings and specifications
- Issue GFC drawings to respective contractors and keep updated record issued.
- Organize Progress review meetings on weekly basis.
- Collect, review and maintain all the records of contractors' daily progress reports.
- Provide assistance in Testing and commissioning of the facility
- Collate and verify all As-built drawings

### Project Engineer

May 2015 - June 2016

#### Modern Executive Systems Contracting LLC, Dubai, UAE

Project : Construction of Hotel Apartments G+3P+23 Floors+HC+Roof (4.5 Lakhs Sq.ft)

- Project Planning, Budget Management and Effective vendor management
- Submission of prequalification documents for subcontractors, Technical Submittals, Materials suppliers, Materials & Concrete cube Test reports, Shop drawings and Inspection requests for consultant's approval
- Preparation of daily, weekly and monthly progress reports
- Preparation of RFI, Method of Statements and vendors list for consultant's approval
- Certify sub contractors' invoices and endorse for payment.
- Assigning works to Site Engineers and foreman's for daily and weekly basis
- Coordination with Municipality engineers for getting approvals of concrete and starting of major activities
- Follow up with contract and purchase managers for procurement of materials, manpower and subcontractors
- Implementations of HSE plan at site and coordination with safety officers for no accidents to be happened at site and making safe working environment

## Project Coordinator

Mar 2011 - Apr 2015

### Synergy Infra Managers Pvt. Ltd., Coimbatore, India

Projects: Construction of Apartment Buildings G+4-2 nos. (2 Lakhs Sq.ft & 2.5 Lakhs Sq.ft) and Hostel Building for DRDO G+1 (1 Lakh Sq.ft)

- Checking & approval of shop drawings, material submittals, progress / quantities, Invoices, interim and monthly bills.
- Follow up RFI, variations in structural details, solving analytical issues in drawings, eliminating unwanted queries by appropriate methods.
- Making method of statements to resolve the new issues following with specifications and standards, follow-up with inspection request to proceed in retrievable manner as per project specification requirements.
- Preparation and checking of the specific project quality assurance plan, inspection and test plans, verification of material test reports
- Conduct & coordination meetings with client /contractor/sub-contractors /head office.
- Delays by contractor shall be recorded and notes sent for corrective action

## Project Engineer

May 2008 - Feb 2011

### PTK Architects, Coimbatore, India

Projects: Construction of KCT IT Park G+5 (Each floor 4000 Sqm) and For M/s.Texmo Industries Expansion of office buildings (1 Lakh Sq.ft), Staff Quarters (50000 Sq.ft), Canteen (10000 Sq.ft), for their trust hospital Blood Bank (10000 Sq.ft), RCC Roads (1 lakh Sq.ft) and Industrial buildings (1 lakh Sq.ft)

- Co-ordinate and monitor the progress of work performed by licencors, engineering and EPC contractors. Identify any bottlenecks and recommend corrective action to ensure smooth and timely completion of each project.
- Direct and supervise the activities assigned specialist to the projects during engineering and construction phases.
- Ensure proper co-ordination between the project management team, end user and Engineer/ contractor and other parties involved in the project to ensure proper progress of the project.
- Follow up with contractor's strategy, plans, specifications, methods and procedures for construction are in accordance with the scope of work, specification, work methods, testing & etc.
- Ensure safety of work methods, procedures and installation and review site safety audit plans and lead the team for site safety audit implementation.
- Site monitoring and Quality Control for all works like Civil, Electrical, Plumbing & HVAC works

## Planning Engineer

Dec 2005 - Apr 2008

### ECCI Ltd., Coimbatore, India

Projects: Construction of KCT IT Park G+5 floors (Each floor 4000 Sqm)

- Prepare and submit Baseline Program and Narrative including Resource and Cost reports, reporting to Project Manager and Planning Manager.
- Project scheduling for subcontractors and suppliers, preparation of progress reports (Weekly and Monthly), man-hour monitoring charts, progress 'S' curves
- Preparation of Quantum & Invoicing Schedules and Deviated items
- Reviewing the project progress ,Daily reports, Implementation of Quality Assurance Program
- Co-ordination with clients, services consultants and sub-agencies
- Checking & following up with submittals, raising RFI, Preparing Method statements.

## Site Engineer

Sep 2004 - Nov 2005

### Abu Amran Trad. & Cont. Co., Sultanate of Oman

Projects: Construction of Commercial Building G+3 (Each floor 1500 Sqm) and Sewage Treatment Plant (450 Cum/Day)

- Monitoring all the civil activities as per the standards and Project Specifications.
- Monitoring the Safety Precautions as per the standards.
- Time and Cost Control in the field of men and materials
- Project Supervision, Preparing Bill of Quantity's for subcontractors.
- Follow up of Site activities related to form work, steel fixing & etc.
- Coordinating and handling over works of the different components to the Clients. .

Site Engineer

Mar 2002 - Aug 2004

Al-Rawahal Trad. & Services LLC, Sultanate of Oman

Projects: Construction of Commercial Building G+4 (Each floor 1300 Sqm) and 32 villas

- Setting out & marking
- Communication with sub-contractors
- Monitoring all the civil activities as per the standards and Project Specifications.
- Monitoring the Progress of work as per the Scheduled program.
- Monitoring the Safety Precautions as per the standards.

Trainee Consultant

Jun 2000 - Feb 2002

Kingsway Consultants, Chennai, India

Projects: Construction of Hostel Buildings G+2- 2 nos. (50000 Sq.ft)

- Monitoring the day to day construction activities
- Verifying the quality of materials & workmanship
- Coordination with Client, Consultant and Contractor
- Prepare and submit weekly progress report to head office

## Certifications

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Project Management

Dec 2000 - Jan 2001

Tamilnadu Directorate of Technical Education

AutoCAD 2000

Jul 2000 - Oct 2000

Tamilnadu Directorate of Technical Education

## Personal Data

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**Languages Known :** English, Tamil, Hindi, Malayalam & Arabic

Date of Birth : 11.10.1978

Nationality : **Indian**

Passport No : J8581741(Valid up to 5 Sep'2022)

Driving License : Valid UAE driving License and India also

Sex/Martial Status : Male/Married

### Declaration:

I hereby confirm that the above mentioned information given by me is true to the best of my knowledge

**Date:**

**Place: Dubai**

**BRIGILY SAM**