



MOHAMED HASIK .KK

Mob No: +91 9746526239

ashiquekk1112@gmail.com

CAREER OBJECTIVE

To be a part of a company where I can utilize my knowledge and skills in Finance to help the company prosper and achieve its goals.

WORK EXPERIENCE

- **Assistant Accountant & Store Receiver** (March 2020 to April 2021)
Traizmart Super market, Kottakkal, Kerala, India
- **Store Receiver - Nandilath G-Mart** (Trivandrum, Kerala, India)
- Internship: **KERALA STATE WAREHOUSING CORPERATION**, Trissur, Kerala

EDUCATIONAL QUALIFICATION

- **Bachelor of Business Administration (BBA)** Calicut University, Kerala
- **Certificate in Logistics and Supply Chain Management**
TUV INDIA NORD GROUP GERMANY TRISSUR, Kerala, India)
- **Plus Two** (Kerala State Board Higher Secondary Education)
- **SSLC** (Kerala Board of Secondary Education)

JOB PROFILE

- ✓ Monitor Inventory and perform inventory management and review stock verification by maintaining Stock register.
- ✓ Compile and maintain records of quantity and type of all inventory.
- ✓ Enter and monitor POs and invoices and verify for accuracy.
- ✓ Coordinate the receiving and accounting inventory for the products.
- ✓ Prepare purchase order.

I T SKILLS

- ✓ **Microsoft Office** Packages
- ✓ Accounting packages – **polosys**
- ✓ Confident to do any Data Entry Software

PROFESSIONAL SKILLS

- ✓ Accuracy
- ✓ Meeting deadlines
- ✓ Organizing tasks
- ✓ Team building

PERSONAL DETAILS

Date of Birth	: 16/11/1997
Gender	: Male
Nationality	: Indian
Marital status	: Single
Religion	: Islam
Languages known	: English, Arabic, Malayalam
Passport No	: P9037214

DECLARATION

I hereby declare that the above mentioned information is authentic to the best of my knowledge.

MOHAMED HASIK .KK