

Minnu Maria Thomas

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Experience

Naipunnya Institute of Management and Information Technology | Ernakulam, Kerala Placement Cell Student Coordinator | 09/2022 - Present

- Facilitated communication between recruiters and students, ensuring seamless coordination for placement activities.
- Organized [number] of recruitment drives, workshops, and webinars, assisting [number] of students in securing internships and job opportunities.
- Managed a team of [number] members, delegating tasks and ensuring timely execution of placement-related activities.
- Analyzed student profiles and provided feedback to help improve resumes and interview preparation.
- Maintained records of placement statistics and prepared detailed reports for stakeholders.

Skills

Critical thinking, Leadership Experience, Problem solving, SQL, RDBMS, Time Management, Communications, Python, Microsoft Office, HTML, CSS, OOP, Prompt engineering

Education

NSS HSS MANICKAMANGALAM | manickamangalam
12th | 03/2022
Graduated with 85.67%

St. Joseph's ghs Chengal | Chengal, Kalady, Ernakulam
SSlc | 03/2020
Graduated with 81%

Area of interests

- IT consulting
- E-commerce
- Technical Skills
- Digital Communication

Internships and Certifications

Sted council Certifications

- Certification in english communication
- Certification in Python Programming

Career Objective

To launch my career in the tech industry through an entry-level position that utilizes my programming, analytical, and problem-solving skills, with opportunities for professional development and advancement