

MUHAMMAD HASSAAN MURAD

BIO

 Father Name: Muhammad Azmat

Rauf Murad

29658601466 · ID Card No:

AF0974583 · Passport No:

· Date of birth: 25-December-1996

 Nationality: Pakistani

 Marital Status: Single

 Religion: Islam

Address: Doha, Qatar

· Height: 181 cm Weight: 66 kg



hassaanmurad123@gmail.com +97471169198

Skills

Team leadership **Project Management** Strategic Planning Problem-Solving **Effective Communication Budget Management Public Management**



PROFILE

Highly motivated and dedicated in strategic planning, team leadership, and risk management. Seeking to leverage my expertise in operation management, personal training, and task execution in challenging new role. Committed to utilizing my strong decision-making skills and ability to perform under pressure to contribute effectively to the success of your organization



EDUCATION HISTORY

Bachelor in Business Administration (BBA)

Institution: MATS University

Year: (2019 - 2022)

Bachelor of Electronics and Information Techonology

Institution: Northwestern Polytechinical University

Year: 2014-2018 (<u>dropout last year 2018</u>)

High School Certificate

Institution: Pakistan International School, Doha Qatar

Year:2012-2014

Secondary School Certificate

Institution: Pakistan International School, Doha Qatar

Year: 2010-2012

WORK EXPERIENCE AND PROFESSIONAL SKILLS

Networking and Troubleshooting Internship at Huawei Company

17-May-2017 - 12-July 2017 (2 months)

- Networking skills Introduction of
- Troubleshooting

WORLD LINK

TRADING CONTRACTING & SERVICE, DOHA, QATAR MARCH, 2023. as a Trainee

- Assisted in managing daily operations and supported senior managers in planning and execution of projects.
- Coordinated with team members to ensure effective communication and task completion.
- · Contributed to strategic planning and budgeting processes, helping to streamline operations and reduce costs.

VOLUNTEERING 2015 - 2024 Doha, Qatar | China

- Created welcoming friendly, and safe environment for families and service users through rapport building.
- Assisted in organizing and setting up inside areas to facilitate
- community events.

Assisted entering audience with seating.

Created multiple different excels, noting time sheets of each volunteer.

Run the World Festival – Doha, Qatar INTERN TRAINEE | 01/2018 – 02/2018

- Responded to incoming requests for information or forwarded to appropriate individual
- Received, routed and distributed incoming mail and parcels.
- Handled photocopying documents, updating files
- Answered telephone calls to offer information, direct callers and take messages.

LANGUAGE SKILLS: ENGLISH		CHINESE	URDU	HINDI	ARABIC
. <u>Oral</u> :	Excellent	Good	Excellent	Excellent	Basic
. Written:	Excellent	Basic	Excellent	1	Good



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