

Mohd Furqan Ahmed Khan

✉ : furkhan1810@gmail.com

☎: **Mobile No :- 0582631238**



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Dear Sir/Madam,

I am seeking association with a company that can benefit from my expertise. I am a dedicated and focused individual having excellent skills with ability to adapt in various capacities. I also have outstanding work ethics and the ability to work well in both team-oriented and self-motivated environments

I am a highly organized and detail-oriented Experience in Banking Professional with more than (10+) years.

Progressively responsible experience providing thorough and skillful support to the company with innovative ideas.

Being young, energetic and extremely enthusiastic, I am confident of contributing best of my work man ship to your esteemed organization.

Please advise the outcome of my application through email/phone. I shall be more than happy to oblige any form of queries in regard to my application.

I hope to find a position in your respectable company. I have enclosed my resume to provide an overview of my career achievements and qualifications.

Thank you for your time and consideration.

I look forward to hearing from you soon.



CURRICULUM VITAE

Permanent Address:

D/No.: 16-8-863 New Malakpet, Hyderabad, State Of Telangana-5000024

Current Location :-

UAE SUMMARY

I am having 10+ years extensive experience as a Marketing Professional. A highly motivated and Ambitious individual able to give timely and accurate advice, guidance, support and training to team members and individuals. Possessing excellent management skills and having the ability to work with the minimum of supervision whilst leading a team of twelve or more.,

PROFILE

A competent and qualified **Marketing/ Banking** management professional offering a gratifying career span of over 10+ years predominantly in the areas of Industrial Advertisement, capable of providing Total Marketing Solution, mapping management needs, establishing effective Company management systems, Guiding and Training Juniors & Team Members.,

Personal Details

Date of Birth	:	18-10-1978
Marital Status	:	Married
Religion	:	Muslim
Nationality	:	India
Languages Known	:	English, Urdu, and Hindi

Passport Details

Passport Number	:	L2218217
Date of Issue	:	03-06-2013
Place of Issue	:	India
Date of Expiry	:	02-06-2023

Key Skills & Experiences

Extensive knowledge in Banking/Marketing Professional and Administration Assessment, .Having approve ability to lead by example, consistently hit targets, improve best practices and organize time efficient

Now looking forward to a making a significant contribution as a team leader with a company that offers a genuine opportunity for progression.

EXPERIENCE:-

➤ UAE PROFESSIONAL EXPERIENCE

Worked in Smart Union Commercial Brokage LLC.-(Position – Relationship Officer -[DEEM CREDIT CARDS])

Job Responsibilities :-

- Customer Relation Management. Generate data & provides loans & credit cards.
- Increase **credit card** customers.
- Engage and educate customers on product usage.
- Elevate complaints to management.
- Monitoring & Reporting on Standards & Performance Targets.
- Focusing on targets & achievements.

➤ INDIA PROFESSIONAL EXPERIENCE

Organization :- Tatweer Consulting & Training. (UAE, Abu Dhabi & India, Hyderabad)

Designation :- Business Development Manager – Worked in Sales in Hyderabad,India Branch

Duration :- From September 2018 to October 2020. “Tatweer Consulting & Training. Hyderabad-500008, Telangana, India.

Job Responsibilities :-

- Handling new client enquiries and acting as the face of the business.
- Make phone calls & Communicate with Candidates both in India & Internationally.

➤ Organization : Just Dial Ltd. (India, Hyderabad)

Designation :- Territory Manager – Worked for outdoor Sales in Hyderabad,India Branch

Duration :- June 2011 –August 2018. Just Dial Ltd. Begumpet, Hyderabad, Telangana 500016, India.

Job Responsibilities:-

- Preparing daily work loads for staff & co-ordinating the daily allocation of work.
- Motivating the team of 20 members to achieve high standards and KPI targets.
- Dealing with and resolving problems and issues which arise
- Handling new client enquiries and acting as the face of the business.

➤ **HDFC BANK**

Worked as a TEAM LEADER

(March 2008 – May 2011)

Job Responsibilities:-

- Supervised operations with up to 12 employees for Bajaj Allianz General insurance as well as for HDFC STANDARD LIFE
- Have experience of both LIFE AND NON-LIFE INSURANCE TELESales experience
- Customer Relation Management. Generate data & provides loans & credit cards.
- Coordinate with sales, Back end, quality teams.
- Monitoring & reporting on standards & performance targets.

➤ **ICICI LOMBARD GENERAL INSURANCE**

GROUP LEAD

(August 2006 – February

2008) Job Responsibilities:-

- It was totally out bound cum inbound sales experience working with the sales and marketing team to drive sales forward.
- Providing prompt and accurate information on individual Customers.
- Provides all types of loans & Insurance as per the need & eligibility of the clients.

➤ **Cache Tele Services**

Team Leader

(July 2003 - Jun 2006)

Job Responsibilities:-

- Applying innovative strategies on Business Development
- Achieving Individual targets set by the company in the given stipulated time
- Applying innovative strategies on Business Development
- Customer Relation Management
- Field Training of New Entrants

➤ **SAHYOGI ENTERPRISE PRIVATE LIMITED**

• **Marketing Executive**

(May 2001-May 2003)

Job Responsibilities:

- Meeting with Doctors in different multi speciality hospitals.
- Outdoor marketing of Surgical products.
- Closing deals with potential clients who need surgical equipment in the hospitals.
- Generating new clients & Doctors.

EDUCATIONAL QUALIFICATIONS

Education Profile

- **Bachelor's degree in Commerce from Kakatiya University**
- **12th Standard From Board of Intermediate A.P of India**
- **10th Standard S.C.C Secondary school Course from secondary Board of Education A.P of India**

Technical Skills

Microsoft Office Suite Operating Systems – Windows XP / Vista / Windows 7

DECLARATION:-

I hereby declare that all the information furnished above its true as per Best of my knowledge.

Date:- 16th June 2021

Mohd Furqan Ahmed Khan