


## CURRICULUM VITAE

PERSONAL PROFILE:	CAREER OBJECTIVE
<p><b>SWATHI LAL, PHARMACIST</b></p>  <p><b>Email:-</b> <a href="mailto:swathilalpharma@gmail.com">swathilalpharma@gmail.com</a></p> <p><b>Contact:-</b> Mobile: +971569262900</p> <p><b>Address:-</b> <b>Room No: 212</b> <b>BURDUBAI</b> <b>DUBAI</b></p> <p><b>Personal Data:-</b></p> <p>Date of Birth : 03/12/1991 Gender : Female Marital Status : Married Nationality : Indian Religion : Hindu Children : 1</p> <p><b>Languages Known:-</b> English, Hindi, Malayalam</p> <p><b>Computer Proficiency:-</b> Microsoft Office Windows Excel, Power Point Internet</p> <p><b>Personal Interests:-</b></p> <ul style="list-style-type: none"> <li>◆ Travel</li> <li>◆ Reading</li> <li>◆ Music</li> </ul> <p><b>Personal Strengths:-</b></p>	<p>Currently looking for a suitable pharmacist vacancy in a modern well equipped pharmacy.</p>
	PERSONAL SUMMARY
	<p>A motivated pharmacist with a real passion for healthcare and the ability to develop and grow a pharmacy business. Experienced in maintaining administrative records such as pharmacy files / patient profiles and in providing excellent customer care by accurately dispensing prescribed medications. Able to advise patients on medication brands, medication storage, medical equipment and health-care supplies</p>
	WORK EXPERIENCE
	<ul style="list-style-type: none"> <li>□ <b>Pharmacist Trainee :- Pushpagiri Medical College Hospital , Tiruvalla , Kerala Sept 2014 – Dec 2014</b></li> <li>□ <b>Pharmacist Jacob Medicals, Aluva, Ernakulam Kerala Jan 2015 - Oct 2017</b></li> </ul> <p>Responsible for the day to day running of the Pharmacy. Providing a professional sympathetic and supportive service to patients and identifying the right healthcare solution to meet their needs.</p> <p><b>Duties:</b></p> <ul style="list-style-type: none"> <li>● Providing advice about health issues, symptoms and medications in response to customer enquiries</li> <li>● Patient counselling.</li> <li>● Handling controlled and semi controlled drugs and maintain its records</li> <li>● Processing prescriptions and dispensing medication</li> <li>● Ordering, selling and controlling medicines and other stock.</li> <li>● Supervision of Drugs purchasing</li> <li>● Meeting medical representatives</li> <li>● Keeping statistical and financial records</li> <li>● Preparing publicity materials and displays.</li> <li>● Accurately dispensing drugs to patients according to a doctor's prescription.</li> <li>● Instructing patients on how to use medications, possible side effects and storage.</li> <li>● Contacting and working closely with other healthcare professionals.</li> <li>● Answering questions from patients and staff about medicine</li> <li>● Ensuring the accuracy of all prescriptions, products and services supplied.</li> </ul>

<ul style="list-style-type: none"> <li>◆ Good coordinator</li> <li>◆ Good understanding ability.</li> <li>◆ Good communication</li> <li>◆ Team leadership.</li> <li>◆ Ability to work in a team.</li> <li>◆ Well prepared to adapt to difficult situation.</li> </ul> <p><b><u>Visa Status:-</u></b></p> <p>Available on visiting visa from 3 Nov. 2018 to 1 Feb 2019 Passport No : P9831324</p>	<ul style="list-style-type: none"> <li>• Managing and resolving complaints.</li> <li>• Communicating with customers sympathetically and supportively</li> </ul> <p><b><u>□ Still working as a Pharmacist in medicure pharmacy mankhool – November 2018 to be present</u></b></p> <p><b><u>Duties</u></b></p> <ul style="list-style-type: none"> <li>• Providing advice to patients on their medications.</li> <li>• Insurance billing though PBM, ECLAIM, NANO PBM, NEXTCARE PULSE and their retrieval Control medicine tracking.</li> <li>• Expiry management</li> <li>• Followed record keeping guidelines for controlled substances</li> <li>• Meeting medical representatives</li> <li>• Followed record keeping guidelines for controlled substances</li> <li>• Communicate directly with doctor's offices via telephone ,fax and email</li> <li>• Maintained drug inventory levels by ordering necessary medications and verifying deliveries against purchase orders.</li> <li>• Maintained proper storage and security conditions for all drugs.</li> <li>• Strictly maintained customers and patient confidentiality.</li> <li>• Regularly ordered medication and pharmacy, office and restroomsupplies</li> </ul>
<p align="center"><b>ACADEMIC QUALIFICATIONS</b></p>	
<ul style="list-style-type: none"> <li>• <b><i>B. pharm , Nazareth College of Pharmacy ,Thiruvalla</i></b> MG University , Kerala, India 2009-2014, (62% Marks)</li> <li>• <b><i>Plus Two, Higher Secondary Board, Kerala. School,</i></b> 2007-2009, (64.83% Marks )</li> <li>• <b><i>SSLC, Board of Public Examinations, Kerala.School, 2009</i></b> (89% Marks )</li> <li>• <b><i>DHA LICENCE NO. DHA-P-0207931</i></b></li> </ul>	
<p align="center"><b>REFERENCES</b></p>	
<p>Available on request.</p>	
<p align="center"><b>DECLARATION</b></p>	
<p>I hereby declare that the above information is true to the best of my knowledge and belief.</p>	
Dubai	SWATHI LAL