



RAHUL P

OBJECTIVES

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me to achieve personal as well as organizational goals.

PERSONAL STRENGTHS

- Capability to adapt to new technologies.
- Ability to take up responsibilities.
- Quick learner.
- Team work.
- Adaptive

CONTACT

0569468737

EMAIL:

rajgopalanrahul@gmail.com

LANGUAGES

To Read & Write

ENGLISH

MALAYALAM

To Speak

ENGLISH

HINDI

TAMIL

MALAYALAM.

EDUCATION

B.Com COMPUTER APPLICATION [Royal College of Arts & Science Palakkad, **UNIVERSITY OF CALICUT-2019**].

HIGHER SECONDARAY-COMMERCE [Mathsminds Edappal, **NIOS-2016**]

DIPLOMA TOOL & DIE ENGINEERING [Govt. Polytechnical College, Kunnankulam, **TECHNICAL BOARD-2015**]

THSSLC [Govt. Technical School Kuttippuram **TECHNICAL BOARD-2011**].

WORK EXPERIENCE

Two year worked as a **Care Management Associate** at **EXL Services, Info Park Campus, Kochi.**

- Analyzing and verifying the process operations like maintain the case files, Updating information and verifying the health information or other benefits
- Maintain the data base of **AETNA** members
- Analyzing the medical documents of the American citizens for the purpose of their insurance claim.
- Screen the documents for accuracy and completeness
- Involved in client support, where I was providing the required solutions for the Clients queries and requests.
- Interact with clients and perform interviews So I could have the strong verbal and written communication skills
- Process the applications and sent the follow up communication

IT EXPOSURE

MICROSOFT OFFICE [WORD, POWERPOINT, EXCEL, OUTLOOK].

Basics of TALLY

INTERESTS & HOBBIES

READING, TRAVELLING,
SPORTS ACTIVITIES,
SWIMMING

MAIN PROJECT

Title: Customer Satisfaction in Mobile

Banking Team size: 1

Duration: One Year

PERSONAL PROFILE

Date of Birth: 04/04/1996

Address: Purayath House, Ayankalam Po,
Thavanur Malappuram Dt, Kerala, Pin 679573

Passport No: **N 2556163**

Driving License: **54/4528/2014**

DECLARATION

I do hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Dubai

Rahul P