



PROFILE

I am an MBA graduate seeking a full-time job in the same field. I am looking for challenging opportunities to work in a renowned organization to enhance my knowledge, skills and techniques which can benefit the organization. I had rich work experience. While studying, I have joined companies to facilitate their growth.

I am an easy learner who can work and develop my skills and use them for the growth of the company where I work.

CONTACT

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+971583071668
+971588943893

EMAIL:
sabeeskumar123@gmail.com
linked in:
Sabees Kumar

LANGUAGES

English
Tamil
Malayalam

COMPUTER PROFICIENCY

Tally
Accounting Software
Microsoft Office

SABEES KUMAR

M B A

WORK EXPERIENCE

3 years – HR Recruiter as Student of MBA, Sales Executive & Accountant

GR TECHNOLOGY PRIVATE LIMITED, BANGALORE (2018) HR RECRUITER

I worked as an HR Recruiter for the IT field, I have done an internship in this company, I was considered as a reliable and enthusiastic Recruiter.

WHEELSEYE TECHNOLOGY INDIA PRIVATE LIMITED, CHENNAI (2019-2020) As SALES EXECUTIVE IN LOGISTIC FIELD

I have been found as a trustworthy employee in this company, here I have excelled in my target every month.

TAJ SHIPPING INTERNATIONAL- 2020-21 AS ACCOUNTANT

I have worked as an accountant with great diligence and tried my best to accomplish all the tasks diplomatically.

PROJECTS

UNIVERSAL BANKING

This project deals with the Universal banking system in which banks and companies offer comprehensive financial services including those tailored to retail, commercial, and investment services. Investment banks provide a wider range of opportunities for corporations, institutional and private clients. I have also critically studied the banking system of different countries.

ROLES & RESPONSIBILITIES

- Recruiting, screening, Interviewing and Placing employees
- Handle employee relations, benefits and Training
- Direct and coordinate the administrative functions of an organization
- Responsible for creation of sales and purchase orders for invoicing
- Sending the invoice to the respective customer and getting updated on their status
- Keeping records of all financial transaction

CAREER HIGHLIGHTS

I am interested in

- Learning different types of banking methods,
- Accurate Accounting and Finance
- Planning and organizing the programs.

HONOURS

Class representative in the Second year of college
Discipline Committee Co-Ordinator
Volleyball Team Captain University Level

HOBBIES

Playing Volleyball, Cricket
Listening to Music
Swimming
Reading books

SKILLS

- Knowledge of Tally
- Efficiency in Microsoft Office
- Comprehensive problem solving,
- Good verbal and written communication skills,
- Ability to deal with people diplomatically,
- Willingness to learn and to lead a group.

EDUCATION

Schooling

St. Helena's High school, State board Marks -89%

Enayam, Tamilnadu, India.

Completed in March 2013.

St. Antony's Higher Secondary School, State board – Marks 71%

Enayam Puthenthurai, Tamil Nadu, India

Completed in March 2015

Graduation

Under Graduation- BBA, Percentage: 62%

St. John's College of Arts & Science,

Manonmaniam University, Tirunelveli, India Completed in April 2018

Post-Graduation- MBA, Percentage: 65%

GEMS Business School, American Heritage University of Southern California, Bangalore, India, Completed in April 2020

PERSONAL INFORMATION

Birthday : 18/06/1998
Marital Status : Single
Gender : Male
Father's Name : Mr. Babiyans
Nationality : Indian
Address : Sabees Kumar B,
S/O Mr. Babiyans, 24- 254, Anbiyam-7,
Mulloorthurai, Thengapattanam (p.o),
Kanyakumari District- 629173,
Tamilnadu, India.

DECLARATION

I, Sabees Kumar, hereby declare that all the details furnished here are true to the best of my knowledge.