



Muhammad Naeem

Civil Engineer

Visa status :Valid & Transferable

Contact details :

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Driving Proficient :

- Valid KSA driving License

Personal information :

- Nationality : Pakistani
- Age :38 year
- Experience : Oman,UAE & KSA

Language known :

- English Good
- Arabic Good
- Urdu Native
- Hindi Native

Objectives:

- I would like to have an opportunity in a challenging Engineering post that I can develop my career my work experience and owned skills to help the organization to achieve its own goals and mission.

Educational Qualification:

- Bachelor of Technology (Civil)
- Diploma of Associate Engineer (Civil)
- Secondary school certificate 2003

Computer skills :

- Smart user of Windows, MS office applications, MS outlook, engineering soft ware's like, Auto CAD, having ability to understand and learn any new software in shorter time with professional implementation.

Summary of experience:

Organization	Electra Engineering & Design, UAE
Job description	Civil Inspector
Duration	Aug 2021 to Sep 2023
Organization	Royal Oman Police project department, Oman
Job description	Civil Engineer
Duration	Dec 2014 to May 2020
Organization	Habib Rafiq Pvt Limited, Pak
Job description	Site Engineer Civil
Duration	Sep 2011 to Oct 2014
Organization	Al Manarah Engineering & consultancy, Oman
Job description	Site Inspector
Duration	Sep 2009 to June 2011
Organization	Khalid Bin Ahmed & Sons L.LC. Oman
Job description	Sub Engineer Infra
Duration	Aug 2007 to July 2009
Organization	Izhar Private Limited, Pak
Job description	Trainee Engineer
Duration	June 2006 to May 2007

Organization	Electra Engineering & Design ,UAE
Project	Construction of housing units at Al Madan Al Ain (120 villa & internal roads)
Job description	Civil Inspector
Duration	Aug 2021 to Sep 2023

Main duties and responsibilities: -

Oversee and manage construction activities at the site, ensuring adherence to project specifications, codes and safety .
 Conduct regular site inspections to monitor progress, identify potential issues and ensure compliance with engineering and design requirements.
 Collaborate closely with project managers, architects and subcontractors to ensure timely project completion.
 Analyse and interpret engineering plans, aerial photography, blueprints, topographical & geologic data and technical drawings to plan and execute construction activities.
 Coordinate the procurement and delivery of construction materials, ensuring their compliance with industry standards.
 Identifying potential risks and implementing preventive measures to minimize project delays, cost overruns and safety hazards.
 Supervising and managing construction projects from start to finish, ensuring adherence to project plans and specifications.
 Reporting project updates, milestones and potential risks to the project manager and key stakeholders.
 Analyzing and interpreting engineering drawings, survey reports and other technical documentation to guide the construction process.
 Planning and overseeing allocating resources, materials and equipment to optimize project efficiency.
 Monitoring project costs, identifying cost-saving opportunities and adhering to budget constraints.
 Providing technical guidance and expertise to resolve construction-related challenges.

Company Name	Royal Oman Police project department, Sultanate of Oman
Project	Construction of Special task force complex + internal roads
Job description	Civil Engineer
Duration	Dec 2014 to May 2020

Main duties and responsibilities;

Dealing with the Client in all contractual issues according to drawing and design, specification of work.
 Assess project issues and identify solutions to meet productivity, quality and project goals.
 Development of the project's approved operating Quality Control procedures ensuring the appropriate high standards of construction and quality are achieved
 Ensure and manage safety in accordance with the Contract and all company procedures.
 Testing of materials to ensure that the materials are complying with the specifications and standards.
 Manage supervisors to ensure supervision of site activities, conforming to the compliant work within the tolerance limits described in the quality plans and specifications.
 Prepare and verify the required material calculations for different elements at different stages of the project.
 Review the levels of the buildings and infrastructure, revise the level calculations.
 Monitoring the progress and performance of the project, and ensure all contract Milestones are delivered on on time.
 Resolve site based issues as they arise on a day-to-day basis.
 Ensure that the site works are undertaken in accordance with all plans and permits.
 Manage all daily, weekly monthly progress report ,manpower report, equipment report ,PMV report and backlogs of project.

Company Name	Habib Rafiq Pvt Limited
Project	Extension of Express highway project, Islamabad
Client	National logistic cell
Job description	Site Engineer Civil
Duration	Sep 2011 to Oct 2014

Main duties and responsibilities;

Supervision & construction of R.C.C structure at precast yard, sewerage pumping station, air valve and washout valve chambers, grouting, grading and road works.

Check setting out of all civil & mechanical structures & Structures inspections.

Witness routine Highway material tests (soil, aggregate, sub base, base courses and asphalt).

Check Asphalt quality and supervise asphalt laying and performing asphalt test.

Perform all tests of concrete and supervise concrete pour.

Conducting field compaction tests.

Monitor incoming materials including storage, handling and Installations.

Prepare Monthly material QC reports.

Conduct routine site visits.

Perform quality checks, internal quality audits and prepare Reports.

Dealing with client consultant regarding major issues.

Responsible for check Bar Bending Schedules.

Monitoring the progress and performance of the project, and ensure all contract Milestones are delivered on time.

Manage supervisors to ensure supervision of site activities, conforming to the compliant work within the tolerance limits described in the quality plans and specifications.

Organization	Al Manarah Engineering & consultancy, Oman
Project	Al Batinah coastal housing project Al Suwaiq (220 villa & internal roads)
Client	Ministry of housing, sultanate of Oman
Job description	Site Inspector
Duration	Sep 2009 to June 2011

Main duties and responsibilities;

Perform field quality control observations and assessments.

Inspect and assess the quality of materials being used for construction projects.

Calculate the quantity of material, supplies and equipment needed for project.

Verify and approve invoices of purchases.

Oversee the work of field staff to ensure efficacy of work procedures.

Ensure compliance to projects specifications.

Make sure that all construction activities are being carried out in accordance to preset safety rules.

Ensure availability of resources and materials at all times.

Provide recommendations for repair work and make sure that deadlines are complied.

Perform continuous evaluation on trends and ensure that preventative maintenance is managed at each stage of the project

Determine project feasibility and direct all resources to the site in a time efficient manner

Provide technical advice to field staff in order to ensure that construction procedures are being carried out properly
Identify construction on strains and plan and carry out measures to counter them.
Prepare public reports such as bid proposals and environmental impact statements
Test sites to ensure appropriateness for construction project
Prepare period reports and assessments for project.

Company Name	Khalid Bin Ahmed & Sons L.LC. Oman
Project	Dualization of Bid Bid sur road Section II Part 2
Client	Ministry of Transport & Communications
Job description	Sub Engineer Infra
Duration	Aug 2007 to July 2009

Main duties and responsibilities;

Supervising the works on roads and infrastructure in accordance with drawings and specifications.
Inspection of ABC and Asphalt works to ensure as per approved drawing & highway design standards of Oman.
Prepare schedule of weekly and monthly material test reports (3rd Party) for submission to client.
Monitoring the quality and Execution work on the site for all road infrastructure items.
Supervising the placement and compaction of sub base, aggregate road base, spraying of the prime coat and placement and compaction of the asphalt course as per the standard requirements.
Inspection of rebar installation / fabrication according to the approved shop drawings and related standard.
Coordination with the Site Manager regarding the comments to be rectified as per Quality requirements.
Follow up to ensure that up to date copies of approved drawings and specifications are available on-site during preparation of the work.
Coordination with the third-party testing laboratory on all required tests.
Inspection of the Flexible pavement, the laying of main storm drainage.
Inspection of the preparation of the sub grade, placement and compaction of the sub base and road base.
Attending the weekly Quality meetings with the project engineer to discuss all quality issue related to the construction.

Name	Izhar Private Limited
Project	Construction of Fatima Fertilizer Limited
Client	Fatima Fertilizer limited
Job description	Trainee Engineer
Duration	June 2006 to May 2007

Main duties and responsibilities

Responsible for the overall supervision of structural work including execution of job as per shop drawings.
Checking of layout, steel reinforcement, form work and witness various Type of Test at site.
Responsible for making daily, weekly reports of the site.
Dealing with consultant with all major issues at site.
Responsible of survey and layout work of the plant.
Checking of reinforcement and form work of RCC structure.