



# CYRIL CHACKO C.C.

## CAREER OBJECTIVE:

Looking to employ communication and organizational skills to improve efficiency and customer experiences as an office assistant. Self-motivated individual looking to use technical and customer service skills to support coworkers and clients as an office assistant.

## EDUCATIONAL QUALIFICATIONS:

- MBA – Human Resource Management :  
Bharathiar University (Distance Education)
- B.Sc Electronics :  
Calicut University
- Plus Two (Computer Science):  
Kerala State Board Of Secondary Education
- SSLC  
Kerala State Board Of Secondary Education

## TECHNICAL QUALIFICATIONS:

Advanced CCTV ,Computer Hardware

## EXPERIENCE:

- Service engineer at Sun Office Automation, Thrissur (2 years)
- Sales supervisor at KVR Systems Sales and Services PVT LTD (1 year)
- Sales team leader at Auris Biosciences Pvt. Ltd., Thrissur (1 year)
- Sales executive at Airtel broadband, Ernakulam (1 year)

## LANGUAGES KNOWN :

- Malayalam
- English
- Tamil

**Email** : cyrilchackocc9947@gmail.com

**Mobile** : +91 9947025383 (INDIA)  
+971 505826538 (UAE)

## PERMANENT ADDRESS: CURRENT ADDRESS:

Chowalloor House  
Thaikkad P.O,  
Guruvayoor,  
Thrissur ,  
Kerala,  
India  
Pin: 680104

Near ADCB  
Metro Station  
Al Karama, Dubai

## PASSPORT DETAILS :

Passport No. : L 1392215  
Date of Issue : 29/04/2013  
Date of Expiry : 28/04/2023  
Place of Issue : Cochin

## PERSONAL DETAILS :

Date of birth : 22.02.1995  
Name of Father : Cherunny C.C.  
Gender : Male  
Nationality : Indian  
Marital status : Single

## SKILLS:

- Verbal communication skills
- Written communication skills
- Technology skills
- Organizational skills
- Time-management skills
- Problem-solving skills
- Planning skills
- Resourcefulness