



MOHAMED NAZLEEM JALAL

CONTACT INFO

Mobile

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(WhatsApp)

Email

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Address

Al Qusais -2, Dubai, UAE

SKILLS

- Excellent communication Skills
- Interpersonal and presentation skills
- Strong customer service and team working skills.
- Outstanding organizational and time management skills
- Attention to details
- Critical thinking mind
- Problem solver
- Team Player

LANGUAGES

- English
- Hindi
- Arabic
- Sinhala
- Malayalam
- Tamil

CAREER OBJECTIVE

Aspire to serve a reputed organization with sincerity & determination, to succeed with sound professional knowledge & creativeness and be involved in strategic decision making in contributing effectively to achieve the primary objective of the organization

WORK EXPERIENCE

C.S.A Sales Assistant
ENOC Retail LLC, Dubai, UAE

7 Years

Job Description:

- Greeting customers and offering assistance
- Recommending products or merchandise to help customers
- Answering questions and addressing concerns
- Informing customers about sales, promotions and policies
- Demonstrating how products work
- Taking payments for purchases and packaging purchases
- Stocking merchandise and creating displays
- Taking inventory and monitoring sales floor

Merchandiser
Lanka Canneries Ltd, Sri Lanka

1 Year

Job Description:

- Planning and developing merchandising strategies.
- Analyzing sales figures, market trends and customer behavior to determine product needs.
- Determining the need for and implementing product promotions, price changes, mark downs, clear outs, etc.
- Ensuring retail staff are well informed on product details and promotions.
- Maintaining and tracking inventory.
- Forecasting sales and profits.
- Managing budgets.

Steward
Chinese Dragon Café, Sri Lanka

1 Year

Job Description:

- Putting table clothes, table runners, and placing any other decorative items
- Greeting guests and escorting them to the table
- Serving guests water and other refreshments
- Presenting menus to the customers
- Refilling glasses and cleaning empty plates
- Assisting the Waiters in collecting food from the serving station
- Helping with the unloading of kitchen stock and ingredients
- Coordinating with the Housekeeper and ensuring cleaning of dirty linen
- Assisting with guests with any of their queries and directing the urgent ones to the Restaurant Manager
- Ensuring that the restaurant area is fully equipped and stocked

PERSONAL INFO

- Date of Birth : 14-05-1989
- Nationality : Sri Lankan
- Marital Status : Married
- Passport No : N8893670
- Passport Expiry : 23-02-2031
- Visa Status : Visit Visa

REFERENCE

Provide Upon Request

ACADEMIC QUALIFICATION

- **GCE A/L**
Roman Catholic College, Sri Lanka
2008
- **GCE O/L**
Roman Catholic College, Sri Lanka
2005
- **IATA/UFTAA Diploma**
International Airline Ticketing Academy, Sri Lanka
2008

DECLARATION

I hereby declare that the above statements are true and current as best of my knowledge and belief, I hope that above written will suit to your requirement. I will be grateful to you if you give me a chance to work under your kind control.

MOHAMED NAZLEEM JALAL