RESUME

**G.SATHISH**

NO: 11/26A, MANGALA KIZHAR STREET,

ASHOK NAGAR,

ARAKKONAM,

PIN CODE: 631 001

EMAIL ID : [sathishmahalakshmi87@gmail.com](mailto:sathishmahalakshmi87@gmail.com)

PH NO: 9500144048/ 9944504014

OBJECTIVE

To secure a challenging position in a reputable organization to expand my learning’s, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

EDUCATION QUALICATION

S.S.L.C- (STATE BOARD)

ST.ANDREW’S HR SEC SCHOOL -ARKKONAM (2001-2002)

H.SC- (STATE BOARD)

ST.ANDREW’S HR SEC SCHOOL -ARKKONAM (2002-2004)

B.SC –COMPUTER SCIENCE (MADRAS UNIVERSITY)

SHRI SUBRAMANIYAM SWAMI GOVT ARTS & SCIENCE COLLEGE (2005-2008)

M.B.A-LOGISTICS AND SUPPLY CHAIN MANAGEMENT (ALAGAPPA UNIVERSITY)

-DISTANCE EDUCATION (2021 –STUDYING)

WORKING EXPERIENCE:

ARYA OFFSHORE SERVICES PVT LTD (2016 UPTO Still Working)

* C&F General Activities:
  + Customs-related sections, rules, and regulations have some knowledge about that.
  + HSC tariff classification of products for duty payment
  + Updating amendments on the latest notifications on customs-related
  + ICE-GATE Related tracking shipment
  + Tracking of shipments via airlines

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* + Principle handling **McDermott International, Ltd**
    - Coordination with the principle for the shipment status report
    - Daily Status Report Updating to Principle (Air & Sea as well as DTA shipment)
    - Daily, Monthly & Annual PCD record maintains
      * **Import , Re-Export**
        + Liner co-ordination for Sea shipment
        + Bond preparation for different Liner
        + Delivery Order arrangement co-ordinate with liner
        + Monitor the payment releasing for shipment
      * **Marine-related work**
        + **E-FRRO** preparation for crews'
        + For foreign crew vessel on boarding documentation formalities
        + Sign on/ sign off document
        + Vessel berthing documents arrangements
  + Principle handling **SCHLUMBERGER OILFIELD EASTERN LTD**
    - * + Checklist created using an online customs-related package
        + Tracking material movement on different airlines
        + Transportation arrangement co-ordinate with consignee preparing E-way bill
  + Principle handling **TECHNIP UK LTD** 
    - * + Daily Status Report updating to Principle (Air & Sea as well as DTA shipment)
        + Checklist created using an online customs-related package
        + Delivery Order arrangement & Material movement tracking with Airlines
  + Principle handling **RELIANCE INDUSTRIAL LTD** 
    - * + Checklist created using an online customs-related package
        + Delivery Order arrangement co-ordinate with liner
* Principle handling **BOURBON OFFSHORE ASIA PACIFIC PTE LTD ]**
* Checklist created using an online customs-related package
* Tracking material movement on different airlines

Key work Accounts Activates:

* + Fund request update to Head Office
  + Co-ordinate with operational department for fund flow
  + Vendor invoice update in software
  + Daily update (cash flow, bank receipt, staff advance, journal maintains, daily record maintains)

**WILHELMSEN MARITIME SERVICES PVT LTD** (2014 UPTO 2016)

* EXPORT HANDLING
  + Vessel tracking with liner
  + Tentative vessel schedule update to client
  + FORM 13 posting
  + Container tracking with Terminals and CFS
  + Bill of Lading releasing to client

TNQ E-PUBLICATION (2012-2015)

* XML CODING developer
  + Designing mathematical functional, HTPP coding developer
* Graphical designer

HARDWARD & NETWORKING (2009-2011)

* System trouble shooting, Operating system updating
* Drivers Booting updating, backup maintains
* System-General services
* Network trouble shooting

Personal information

NAME : SATHISH.G

FATHER NAME : C.GUNA SEKARAN

DATE OF BIRTH : 23/04/1987

ADDRESS : 11/26A MANGALA KIZHAR STREET,

ASHOK NAGAR,

ARAKKONAM – 631 001

MARITAL STATUS : UNMARRIED

EMAIL ID : [sathishmahalakshmi87@gmail.com](mailto:sathishmahalakshmi87@gmail.com)

PHONE NO : 9500144048/ 9944504014

“I hereby declare that the details and information given above are complete and true to the best of my knowledge”

PLACE :

DATE : Yours Sincerely

(G.SATHISH)