



NISCHITH POOJARY

LOGISTICS EXECUTIVE

OBJECTIVE

Seeking challenging opportunity that encourages continuous learning and provides exposure to new ideas and stimulate personal and professional growth.

PROFESSIONAL SKILLS

- Inventory management
- Supply Chain management
- Logistics management
- Team management
- Warehouse management
- Procurement management
- Communication skills
- Work Ethic
- Ability to work under pressure
- Creative Thinking

CONTACT

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PROFILE

Inspecting the levels of business supplies and raw material to identify shortages. Overseeing and managing company's overall supply chain and logistics strategy and operations in order to maximize the process efficiency and productivity. Developing and maintaining good relationships with vendors and distributors. Collaborate with Sales, Operations, and Customer Service teams.

EXPERIENCE

LOGISTICS EXECUTIVE | INVENTORY HANDLING

SEMNOX SOLUTIONS PRIVATE LIMITED | Jan 2019 - Present

- Handling the overall inventory(i.e IT hardware).
- Supervising all activities related to logistics for the organization.
- Physical verification of export shipment product packing procedure, creating the delivery order & internal packing list.
- Communicating the dispatch details with the sales team.
- Month end physical stock verification and stock valuation.
- Maintaining the stock in excel workbook, physical verification of purchases and creating GRN.
- Month end softex filling in STPI portal.
- Creating away bill for sale and import, journal entries in Odoo(Bank charges, reimbursement exps & supplier payment, allocation entries), AR followup with indian customers, maintaining & reviewing of employee records file and doing Background Verification check of employees.

SUPERVISOR | ACCOUNTANT

GAJANAN WORLDTRADE INDIA Pvt Ltd | Aug 2015 - Dec 2018

- Handling the overall Inventory.
- Supply chain management- managing the flow of goods and services that includes all processes that transform raw materials into final products.
- Supervising all activities related to logistics for the organization.
- Supervising the overall export shipment (export product packing procedure)and manual quality check at all levels. (i.e production, processing, & final product)
- Providing proper job training to the workers.
- Keeping logs and records of warehouse stock, monitoring the stock levels in warehouse, space allocation.
- Communicating with transportation services & shipping agency regarding pickup & delivery of goods.
- Month end physical stock verification.
- Recognizing the need for a product/ Raw material interacting & negotiating with vendors & suppliers for its purchase.
- Overall ESIC work, VAT filling in esugam portal.
- Creating invoice in Excel, generating away bills, recording & maintaining the stock in & out on daily basis, creating daily report on day to day activities, generating workers salary sheet in excel, maintaining attendance register,

PERSONAL SKILLS

- Leadership Qualities
- Problem Solving
- Flexible/ Dependable
- Time management
- Communication
- Fast learner
- Motivated
- Dedicated and hard worker

EDUCATION & TRAINING

- TALLY ERP9 with GST from Manipal Institute of Computer Education
- Financial accounting using Quick Books from Manipal Institute of Computer Education
- Financial accounting using Peach Tree from Manipal Institute of Computer Education
- MS Excel
- Odoo

ACCOMPLISHMENTS

- Elected as the Secretary of Student Union Council
- Secured Mr Canara Tittle in Bodybuilding 2014-2015

EDUCATION

DEGREE- BACHELOR OF BUSINESS MANAGEMENT

Canara First Grade College, Mangalore University | 2012 - 2015

PUC- COMPUTER SCIENCE, STATISTICS, BUSINESS STUDEIS AND ACCOUNTANCY

Canara PU College, PU Board | 2010 - 2012

S.S.L.C

N.M.P.T Panambur, State Board | 2010

PERSONAL DETAILS

Name	: Nischith
Date of Birth	: 23-02-1995
Nationality	: Indian
Gender	: Male
Martial Status	: Unmarried
Languages known	: English, Hindhi, Kannada,, Tulu.
Permanent Address	: "PRATHVI NIVAS" D.No: 6-55/2 , J.B Lobo Road, Kodical , Mangalore- 575 006, Karnataka, India