

Name: ANEESA NAZIR Address. ABU DHABI

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Objective

Seeking a career – oriented position with a multinational or professional managed organization, where my education is utilized for dedicated corporate development. A position where talent, sense of responsibility, commitment and output of work is required along with the personal and professional growth.

Qualified for positions

Any where, where I can apply my knowledge to the best

Education

2015	IATA Foundation in Travel & Tourism Al Hind Academy, Kannur
2014	Bachelor of Commerce (B Com) Chinmaya Mission College, (Kannur University)
2011	Higher Secondary School Certificate (H.S.S.C) IMNSGHS School (Govt of Kerala)
2009	Secondary School Leaving Certificate (S.S.L.C) IMNSGHS School (Govt of Kerala)

Experience

Worked as Cashier-cum-Customer Service Executive in INFO MEDIA Institute, Kambil (One year).

Computer literacy

Well versed with Tally, Ms WORD, Excel PowerPoint, Internet browsing, Good Typing skills.

Languages

Fluent in English, Hindi, Malayalam and knowledge of Arabic, Tamil.

I am young, energetic and enthusiastic. Have good communication and persuasive skills. Being a prefect of my school and with guiding experience has built in me confidence to Excel in my work.

Personal details

Date of birth 17 May 1994 : 17 May 1 : Kannur Place of birth : Indian : Fe-male Nationally Sex

: Husband Sponsorship : K8892476 Visa Status

Passport Number

I hereby declare that the information furnished above is true to the best of my knowledge & belief.

Place: Abu Dhabi

Date: Aneesa Nazir