

HARIS RAZA

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OBJECTIVE	
To obtain a challenging position in an eminent organization where my professional abilities and analytical skills could be utilized optimally for the benefit of the company and provides a professional working environment favorable for personal and professional development.	
PERSONAL DATA	
Father's Name	Shabbir Ahmed
Nationality	Pakistani
Passpot no	RJ9896221
Religion	Islam
Marital status	Single
ACADEMIC QUALIFICATION	
2018	International English Language Testing System (IELTS) VICTORIA IELTS COLLAGE
2017	Intermidiate in Computer Science (BISE LAHORE) SUPERIOR GROUP OF COLLAGES
2015	MATRICULATION (BISE LAHORE) SCIENCE FOUNDATION HIGH SCHOOL
SKILLS & CAPABILITIES	
	<ul style="list-style-type: none">• Always strive efficiently & effectively for a maximum output with a minimum input.• Easily adaptable to challenging environments & adverse pressure situations.• Professional approach towards the information technology & communication.• Languages: Fluent in English, Urdu and Punjabi.• An ability to gather, analyse and evaluate facts and to prepare and present concise oral and written reports.• Familiar with Microsoft Windows environments. Proficient in using MS Excel, MS Word and Power Point.• Conversant with operating e-mail and Internet facilities.• Good Communication and Team Building Skills.• Good oral and written communication skills
Experience	<ul style="list-style-type: none">• 02 Year Experience as a Cashier in bright Fride Chicken Lahore Pakistan.• Worked in panther tyres LTD for 01 Years as a Data Entry Clerk.
LANGUAGES	
	<ul style="list-style-type: none">• English• Urdu• Hindi <p>All languages speak, learn and write very well.</p>
INTERESTS AND HOBBIES	
	<ul style="list-style-type: none">• Reading Newspaper, Magazines & Socializing.• Playing Badminton and Travelling.
VISA TYPE AND EXPIRY DATE	
<ul style="list-style-type: none">• Visit Visa. (08/11/2020)	

- Refrence Will be provided upon Demand.