

**ALI AHMAD**

Position: **ACCOUNTANT**

Experience: **09** Years

Educational Qualifications: **MBA** (Finance.)

Key Skills: **Microsoft Office, Tally, Oracle ERP, WPS**

Mobile: 00971523750216

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**SUMMARY:**

Results orientated accounting professional with broad experience in a deadline-driven environment.

Proven track record in consistently and effectively delivering accounting services that enhanced the company's purpose and profitability. Strong understanding of business, trading practices, VAT and UAE laws,

Multitasker with good communication skills, processing, reconciliation, updating accounts with fact checking and preparing budget and reports

Fluent in English, Hindi and Urdu, Basics in Arabic.

Implementing financial systems and controls excellent research and analysis abilities

An experienced team leader committed to improving overall business processes and building a cohesive business environment

**PROFESSIONAL EXPERIENCE:**

**Organization: KONAN TRADING FZE. AJMAN. UAE**

**Designation& Period: ACCOUNTS MANAGER. JUNE 2018 TO JAN 2020 (1.5 years)**

Verify, allocate, post and reconcile accounts payable and receivable, analyze financial information and summarize financial status.

Preparing the payments to suppliers, Cash Flow/and Petty Cash Expenses Invoices to Customer and follow up for due payments.

Managing accounting assistant and bookkeeper, preparing financial budget for the coming years and forecast process.  
Preparing financial statements/Trial Balance/Profit and Loss/Bank Reconciliation, month-end and year-end close process, tax audits and filing VAT returns, direct internal and external audits to ensure compliance.  
Review and recommend modifications to accounting systems and procedures.

**Organization: JULPHAR HOTEL. RAK. UAE**

**Designation & Period: CHIEF ACCOUNTANT. MARCH 2016 TO MAY 2018(2 years)**

Preparing monthly financial statements for company with annual turnover of 200 million

While providing corrective action recommendations and Assisting with development of annual operating budget

Coordinating internal and external audit processes to develop and implement internal controls and procedures

Reconciliation of bank Accounts, Accounts Payables and receivables

Supervision of accounting team of 3 members and managing fixed asset process and policy

Dealing with the preparation and submission of VAT returns on quarterly basis

**Organization: TELENOR BANK LIMITED(Formerly Tameer Bank)**

**Designation & Period: Business Credit Manager (Risk & Operations). NOV 2010 TO JAN 2016 (5 years)**

Effective administrative management of the credit facilities in compliance with the Bank's credit policy and procedures and containment of credit risk as per BSC.

Personal banking assistant (account management)

Monitored and analyzed department work to develop especially efficient procedures and used external resources to reach a high level of accuracy.

Developed and implemented new procedures, financial data bases, analysis of revenues/expenses and other features to enhance the work-flow of the department.

Established financial goals for each year; monitored and advised regarding progress.

**Organization: TELECARD PAKISTAN (PVT) LIMITED**

**Designation & Period: Accounts cum Office assistant SEP 2007 TO AUG 2008 (1 year)**

Prepared financial statements, reports and presented variance analysis.

Compiled tax information and special projects as assigned

Provided excellent customer service and handled customer queries.

**ACADEMIC CREDENTIALS:**

* **(2010): MBA(FINANCE) (Virtual University)**
* **(2007): B.Com(IT) (Punjab University)**

**ADDITIONAL QUALIFICATION:**

* **ORACLE CERTIFIED PROFESSIONALS (11i FINANCIALS)**

Essentials for implementers, General Ledger, Payables, Receivables (Workshop)

**PERSONAL DETAILS:**

**Father's Name : Muhammad Ahmad Hussain**

**Marital Status : Single**

**Visa Status : Long term visit visa**

**License : Valid UAE Driving License**